

EAST MANCHESTER TOWNSHIP

BOARD OF SUPERVISORS

AGENDA

July 14, 2026, at 6:00 p.m.

1. OPEN MEETING
 - 1.1. Pledge to the Flag
2. APPROVE OR AMEND AGENDA
 - 2.1. July 14, 2026
3. APPROVE OR AMEND MINUTES
 - 3.1. June 9, 2026
4. PUBLIC COMMENTS
5. SPECIAL REQUESTS
6. EMERGENCY SERVICES REPORT
 - 6.1. Fire Chief's Report
 - 6.1.1. Notice to Cure – Eagle Fire Co. No. 1 – Satisfied.
 - 6.1.2. DCED Fire Services Study Overview and Discussion
 - 6.1.3. Union Fire Company No. 1 SWIF Policy Renewal Payment to Manchester Borough in total amount of \$11,209.29.
 - 6.2. York County Regional Police Report
 - 6.3. Northeastern York County Emergency Management Agency
7. SUBDIVISION AND LAND DEVELOPMENT PLAN
8. SOLICITOR REPORT
 - 8.1. I-83 Exit 26/Canal Road Betterment Project
 - 8.1.1. First Amendment to Canal Road Betterment Agreement
 - 8.1.2. First Amendment to Escrow Agreement for Canal Road Betterment Agreement
 - 8.1.3. First Amendment to Tri-Party Agreement for Regional Way
 - 8.1.4. Deed of Dedication to Regional Way (Future PennDOT R/W)
 - 8.1.5. Deed of Dedication to Regional Way (EMT R/W)
 - 8.1.6. Deed of Dedication Fee Simple and Slope Easement (Regional Way to Bear Rd.)
 - 8.1.7. Deed of Dedication Fee Simple and Slope Easement (Regional Way to Little Conewago Creek)
 - 8.1.8. Temporary Construction Easement
 - 8.2. Resolution No. 2026-9, Mission Statement
9. ENGINEER'S REPORT
 - 9.1. North Sherman St. Ext. PennDOT and Township Project – Awaiting for PennDOT to execute project; Township responsibility complete
 - 9.2. Willow Springs Cul-de-sac

9.3. Espresso Way Improvements

10. PUBLIC WORKS REPORT

11. MANAGER/SECRETARY/TREASURER'S REPORT

11.1. Northeastern York County Sewer Authority

11.1.1. Appoint Jim Culbert to serve the Sewer Authority Board Member unexpired term expiring December 31, 2027.

11.1.2. Northeastern York County Intermunicipal Agreement

11.2. Zoning Officers Report

11.2.1. Zoning Hearing Board – No July Meeting.

11.2.2. Planning Commission – July 28, 2026

11.2.3. Joint Planning Commission and Board of Supervisor Meeting to review proposed ordinance amendments – July 28, 2026, immediately following the close of the Planning Commission meeting.

11.2.4. Code Enforcement Officer Report

11.3. Recreation Board – No meeting was held.

12. CORRESPONDENCE

12.1. Public Comments

13. BILL APPROVAL AND PAY BILLS

14. SUPERVISOR'S COMMENTS

15. EXECUTIVE SESSION (As Needed)

16. ADJOURN MEETING

*All interested parties are invited to attend. People with disabilities may contact the Township office at (717)266-4279 at least five (5) business days prior to the public meeting to discuss how to best accommodate your needs.

*** Board of Supervisor Meeting Live Stream**

The East Manchester Township Board of Supervisors is providing viewing access to its meeting via live streaming on youtube.com. Channel Name [@EastManchesterTownship](#). This will allow the public to view the Board of Supervisors meeting live and will store on YouTube for a controlled amount of time. The meeting link will not allow public participation nor the submission of questions or comments. If any citizen would like to provide public comment during a meeting, they are encouraged to attend the meeting in person. The Township cannot guarantee that there will not be interruptions in the link or recording due to technical difficulties or failures. To ensure full access to any meeting, citizens are encouraged to attend in person.

EAST MANCHESTER TOWNSHIP
Board of Supervisors
July 14, 2026

Present: Chairman David L. Naylor, Vice Chairman Darryl L. Albright, and Supervisor Dean E. Kohr; Attorney Andrew Miller; Manager/Secretary/Treasurer Kristie Masemer; Public Works Director Shane Haugh; Engineer Byron Trout; Zoning Officer Katie Snyder; Recording Secretary, and six citizens.

At a regular meeting held at the Township building, Chairman Naylor called the meeting to order at 6:00 p.m.

The Pledge of Allegiance was given to the Flag of the United States of America.

Chairman Naylor disclosed that since the meeting of June 9, 2026, the Board members were together on June 16 to watch the DCED presentation for Fire Services; no decisions or deliberations at that meeting. To discuss later this meeting.

Motion by Vice Chairman Albright, second by Supervisor Kohr, to approve the Agenda as presented. All members voted aye; motion carried.

Motion by Supervisor Kohr, second by Vice Chairman Albright, to approve the minutes of the meeting of June 9, 2026. All members voted aye; motion carried.

Public Comments

Nothing at this time.

Special Request

Nothing at this time.

Emergency Services Report

Fire Chief's Report –

Notice to Cure – Eagle Fire Company No. 1, satisfied EMT's request

DCED Fire Services study overview and discussion -- a survey was made of concerned parties.

On June 16, DCED presented its findings of that survey. There are challenges to several areas concerning the workings of the fire safety system and Township involvement. One recommendation is to identify one fire chief (who is not a member of any actual fire department). Another is to fund one fire department instead of two. Next meeting is July 22, but this is not open to the public. Supervisor Kohr will represent the Township. Future discussions need to be held on funding, manning, and coverage. It was noted that this DCED study was cost-free to the Township. It would be great if we could resolve these discussions prior to budget time at the Township. Those surveyed agreed that the Township has to take the lead in this process moving forward. It was noted that the landscape and nature of the Township have changed dramatically from when the fire departments were first pressed into service. Not going to a professional department; want to use volunteers as much and as long as possible for sure.

Union Fire Company No. 1, SWIF policy renewal payment to Manchester Borough, total of \$11,209.29. **Motion by Chairman Naylor, second by Vice Chairman Albright, to approve payment of \$11,209.29 to renew the 2026-2027 workers compensation policy. All members voted aye; motion carried.**

York County Regional Police Report – it's difficult to get applicants to the department but we're maintaining those we currently have. Some use of School Resource Officers (SROs). Next meeting tomorrow night, 6 p.m. at York Township.

Northeastern York County Emergency Management Agency – ACT 147 grant received in the amount of \$12,100; funds will be available after January 1, 2027.

Land Development/Subdivision

None at this time.

Solicitor's report – Attorney Andrew Miller

- I-83 Exit 26/Canal Road Betterment Agreement
 - First Amendment to Canal Road Betterment Agreement – ready to sign!
 - First Amendment to Escrow Agreement for Canal Road Betterment Agreement
 - First Amendment to Tri-Party Agreement for Regional Way
 - Deed of Dedication to Regional Way (future PennDOT ROW)
 - Deed of Dedication to Regional Way (EMT ROW)
 - Deed of Dedication Fee Simple and Slope Easement (Regional Way to Bear Road)
 - Deed of Dedication Fee Simple and Slope Easement (Regional Way to Little Conewago Creek)
 - Temporary Construction Easement
 - **Motion by Chairman Naylor, second by Supervisor Kohr, to approve all of the Agreements above, including the temporary construction easement. All members voted aye; motion carried.**
- Chairman Naylor read the proposed Mission Statement for the Township. **Motion by Vice Chairman Albright, second by Supervisor Kohr, to adopt Resolution #2026-9, Mission Statement. All members voted aye; motion carried.**

Engineer's report – Byron Trout

North Sherman Street Ext. – PennDOT and Township project is waiting for PennDOT to execute the project. Township's responsibility is and has been complete!

Willow Springs cul-de-sac -- Mr. Trout still needs to get together with Mr. Haugh to decide the type of gate to be used and the location, even if that project is delayed until Espresso Way is improved. Mr. Haugh would like to ask the Township traffic engineer, Greg Creasy, for his input on the road closure. Absolutely.

Mr. Trout's been working with Sheetz on the closure of the stormwater pond.

Espresso Way improvements – The only outstanding item holding back the PennDOT permit is Kinsly signing the Temporary Construction Easement Agreement. Ollies executed and returned there's.

Public Works Report – Shane Haugh

Nothing to discuss on the submitted report.

Secretary/Treasurer/Manager's report – Kristie Masemer

Sewer Authority – **Motion by Chairman Naylor, second by Supervisor Kohr, to appoint Jim Culbert to serve as a Sewer Authority Board member to finish an unexpired term expiring December 31, 2027. All members voted aye; motion carried.**

Northeastern York County Intermunicipal Agreement -- no movement lately, but there will be more information available in a few months.

Zoning Officer – No Zoning Hearing Board meeting in July. Planning Commission will meet at 6 p.m. on July 28. Following that meeting, the Planning Commission and Board of Supervisors will conduct a joint meeting to review proposed ordinance amendments.

Code Enforcement Officer – Nothing discussed.

Recreation Board – no meeting was held.

Correspondence

Nothing at this time.

Public Comment

Nothing at this time.

July 14, 2026

Page 2 of 3

Supervisor's comments

Supervisor Dean Kohr – nothing at this time.

Vice Chairman Darryl Albright – are we changing banking? The local Truist Bank branch is closing. Truist Bank in Dover is an option. Is there any update on the support letter to York County regarding homelessness? Mrs. Masemer sent a letter of support for a solution to the growing homeless population. Not sure if any other managers jumped on the bandwagon.

Chairman David L. Naylor – meetings: July 16, financial review (public); July 22, fire service discussion (not public); July 27, intermunicipal sewer discussion with tour (not public); July 28, regular Planning Commission meeting followed by a joint Planning Commission and Board of Supervisors meeting (public); August 3, technical guidance virtual meeting (public).

The Township is on top of the recent issues with Republic Services. There are manpower problems which are not exclusive to Republic, unfortunately. Republic does indeed communicate with the Township when there are collection issues or changes.

Re: the stormwater issue in the Dauberton development – per Attorney Miller, the HOA was set up to maintain stormwater facilities in the development. The landowners decided to terminate the HOA but made no provision for responsibility for the stormwater system. The Township should have been given the opportunity to provide consent or been told about the termination of the HOA; can anything be done to undo this at this point? Are all the homeowners responsible for the stormwater maintenance? Or just the owner of the property where the stormwater facility is located? Likely the latter. This is a work in progress. Mr. Haugh gave an update on the condition of the stormwater facility and how many homeowners would be affected. Not a good situation indeed. Quite a price tag to repair/maintain, and it would be good to be able to spread out the cost across the entire development. Attorney Miller will keep the Board apprised of the research.

National Night Out is Tuesday, August 4.

No executive session needed following tonight's meeting.

Motion by Chairman Naylor , second by Vice Chairman Albright, to pay the bills as presented. All members voted aye; motion carried.

Motion by Chairman Naylor, second by Vice Chairman Albright, to adjourn. All members voted aye; motion carried. The meeting adjourned at 6:50 p.m. Thousands cheered!

Respectfully submitted,

Kristie Masemer
Secretary/Treasurer/Manager

Julie B. Maher,
Recording Secretary