

EAST MANCHESTER TOWNSHIP
Board of Supervisors
January 2, 2024

Present: Chairman David L. Naylor, Vice Chairman Darryl Albright, and Supervisor Dean Kohr; Attorney Tom Lang; Manager/Secretary/Treasurer Kristie Masemer; Public Works Director Shane Haugh; Engineer Byron Trout; Zoning Officer Gary Mayfield; Recording Secretary, and three citizens.

At a regular meeting held at the Township building, Chairman Naylor called the meeting to order at 7:00 p.m.

The Pledge of Allegiance was given to the Flag of the United States of America.

Amend the Agenda to include Item 5.4 under Emergency Services: “authorize EMA director Mike Fischer to attend TEMA spring seminar.” **Motion by Chairman Naylor, second by Vice Chairman Albright, to approve the Agenda as amended above. All members voted aye; motion carried.**

Since the regular meeting of December 12, 2023, the Board met for a road field trip on December 13, 2023, and for a special meeting on December 18, 2023.

Motion by Vice Chairman Albright, second by Supervisor Kohr, to approve the minutes of the meeting of December 12, 2023. All members voted aye; motion carried.

Motion by Chairman Naylor, second by Supervisor Kohr, to approve the minutes of the road tour meeting of December 13, 2023; All members voted aye; motion carried.

A meeting was held on December 18, 2023, to meet at and discuss 867 Canal Road Extended, properties of Renee Henry and Lisa Texter. **Motion by Vice Chairman Albright, second by Supervisor Kohr, to approve the minutes of the special meeting of December 18, 2023. All members voted aye; motion carried.**

Public Comments

Renee Henry, 867 Canal Road Extended, reported that she received a revised 2023 tax bill in the mail. She thought that the Township was paying the bill. Mrs. Masemer explained that the Township could only approve the exoneration of the local tax bill; the Township cannot approve or affect the decision by the school district to exonerate or not. The school board meeting is later this month; hopefully, this will be addressed soon. Mrs. Masemer’s following up on this and will keep in touch with Mrs. Henry. Also from Mrs. Henry, she cannot access her property that lies on the other side of the stream. She used to be able to access that property from another access (that was removed with the DHL project and belongs to her sister, Lisa Texter). She said that the Township took away her access from the front with the road expansion. She can access it from her sister’s property, but she doesn’t want to rely on this access forever...her sister could move from this site. She needs to get to the other side of the stream to maintain that property. The pole and guide wire are in the way. Is her sister open to granting an easement for Mrs. Henry to access? That would be one option. There’s enough room for her to access the area if the guide wire were removed. Mr. Trout said he will add some area to the PennDOT HOP application to do the curb cut. He’ll see what PennDOT says. Mr. Haugh and Chairman Naylor will contact Met-Ed to inquire about moving/removing the guide wire.

Emergency Services Report

Fire Chief's Report -- nothing discussed; no reports available yet.

York County Regional Police Report – new lieutenants hired.

Northeastern York County Emergency Management Agency -- no report

ADDED above: **Motion by Chairman Naylor, second by Supervisor Kohr, to authorize Mike Fischer, EMA Coordinator, to attend the TEMA seminar on April 14, at a cost of \$175 plus mileage, paid by the Township, if Mr. Fischer desires to attend.** *Discussion: will this be a shared expense with the other townships? Sure, we'll bill them and if they pay, great. If not, no big deal; it's not that great an expense.* **All members voted aye; motion carried.**

Special Request

Nothing at this time.

Correspondence

Nothing at this time.

Solicitor's report – Attorney Tom Lang

- Attorney Lang commented on the sharing of the EMA seminar expense with the other municipalities.
- Attorney Miller's office is working on the 75 Steamboat Blvd. enforcement.

Engineer's report – Byron Trout

MS4 – Mr. Trout reported that he provided updated maps to Mr. Haugh's crew for inspections. Lots of documentation involved.

EPA letter – still a work in progress. Mr. Trout's office is addressing the remaining comments.

From Vice Chairman Albright, check the area at Mundis Race Road; it always floods. Can something be done that applies to our MS-4 plan? Could do stream restoration if needed.

Secretary/Treasurer/Manager's report – Kristie Masemer

Sewer Authority – Supervisor Kohr gave the update. Still waiting for word on the grant. Bid packages will be revised depending on the grant funds received (supposing grant funds are indeed received). What if there's a problem during the digging? Who's responsible? Likely the contractor. Mr. Haugh's advice: photograph the area prior to the construction.

Zoning Officer – no January meeting for the Zoning Hearing Board. Planning Commission will meet on January 23, at 6 p.m.

Assistant Zoning and Codes Officer -- junkyard licenses for 1277 Conewago Creek Road and 509 Jerusalem School Road -- **Motion by Chairman Naylor, second by Vice Chairman Albright, to approve the renewals for the junkyards at 1277 Conewago Creek Road and 509 Jerusalem School Road. All members voted aye; motion carried.**

Recreation Board – still need members.

Public Works Report – Shane Haugh

Cleveland Brothers CAT quoted \$106,000 for skid loader with attachments – purchase of this equipment is pending the outcome of the grant application. If no grant funds are received, Mr. Haugh would like to purchase the equipment outright. If possible, get the skid loader by April. The company is reserving the skid loader for the Township. Mr. Haugh will keep the Supervisors apprised of any updates.

EMT Phase II building project update -- Mr. Haugh reported that the final numbers should be January 2, 2024

here this week. Not the Morefield and HighStar prices, though.

Land Development/Subdivision –

Nothing at this time. Planning Commission draft minutes from the meeting on December 19, 2023, are available for review. The Planning Commission recommended approval of the Orchard Business Park plan with some open items AND recommended approval of the remaining waivers.

FYI, look ahead, February will be a full agenda for the Board of Supervisors.

Supervisor's comments

Supervisor Dean Kohr – Regarding electric vehicles – does the Township need to update any ordinance relative to this? Also, he'd like to attend the PSATS conference in April.

Vice Chairman Darryl Albright – attended the APWA meeting with Mr. Haugh and Mr. Trout; also, he thinks the website should include a 'highlights of 2023' bit of information with pertinent actions or decisions by the Board of Supervisors, etc. Also, on January 11 and February 8, Representative Joe D'Orsie of District 47 will be at Leg Up Farms for questions, etc. PSATS is offering virtual courses – would anyone like to attend? Also, would the other Board members be interested in business cards? This would include the Township's phone number and perhaps a general email inbox that the public could use. Chairman Naylor cautioned that the above choice would be fine; he doesn't want to bypass the staff on any issues by having people contact the Supervisors directly. Sure, if Vice Chairman Albright wants to use business cards, go ahead. Lastly, on the January 24 ordinance meeting, will there be a list or just a willy-nilly look at the ordinances? Mrs. Masemer has a list. She will email the information well ahead of time.

Chairman David L. Naylor—no comments.

Motion by Chairman Naylor, second by Supervisor Kohr, to pay the bills as presented. All members voted aye; motion carried.

No Executive Session requested or needed.

Motion by Chairman Naylor, second by Supervisor Kohr, to adjourn. All members voted aye; motion carried. The meeting adjourned at 8:22 p.m.

Respectfully submitted,

Kristie Masemer
Secretary/Treasurer/Manager

Julie B. Maher,
Recording Secretary