

EAST MANCHESTER TOWNSHIP
Board of Supervisors
March 14, 2023

Present: Vice-Chairman David L. Naylor, Supervisor Darryl Albright. Absent with prior notice: Chairman Steven H. Gross, Jr. Also present: Attorney Scott Lineberry; Manager/Secretary/Treasurer Kristie Masemer; Public Works Highway Foreman Mark Shearer; Engineer Byron Trout; Zoning Officer Kelly Helsel; Recording Secretary, and eight citizens.

At a regular meeting held at the Township building, Vice Chairman David L. Naylor called the meeting to order at 7:01 p.m.

The Pledge of Allegiance was given to the Flag of the United States of America.

Motion by Vice Chairman Naylor, second by Supervisor Albright, to amend the Agenda as follows: *add 11.6 under the Public Works Department report, 2020-2021 Liquid Fuels Tax Fund Audit – Reimbursement to Liquid Fuels Fund in the amount of \$17,507.30. All members voted aye; motion carried.*

Motion by Vice Chairman Naylor, second by Supervisor Albright, to approve the amended agenda; All members voted aye; motion carried.

Vice Chairman Naylor disclosed that since the meeting of February 14, 2023, the Board has not met.

Motion by Supervisor Albright, second by Vice Chairman Naylor, to approve the minutes of the meeting of February 14, 2023. All members voted aye; motion carried.

Public Comments

Herb Nix, Chestnut Street, asked if there's anything that can be done about securing the lids on the recycling cans, especially during windy days? Staff will call the hauler.

Emergency Services Report

Fire Chief's Report -- Chief Stevens reported that last Saturday, Union Company held its banquet to honor long-serving members (110 years total!). Plus, this Sunday is the shrimp feed; this has been sold out for a while now.

Staff, please contact the ambulance club to ask about their yearly mailer. Everyone's looking for it.

York County Regional Police Report -- Vice Chairman Naylor reported on the activities of the YCRPD; budget amount; number of officers and average age; number of vehicles; number of staff; number of patrol units that EMT, Manchester, and Mt. Wolf purchase. All's going well. Mr. Albright confirmed that he has seen increased patrols in the Township. Information on calls and types of crime will be available for viewing by the public.

Special Request

Nothing at this time.

Correspondence

York Road Runners Club winter series race was held on March 5, using Board Road. Nothing discussed, as this has already passed.

Traffic counting on municipally owned roads for 2023. PennDOT is doing this to get a handle on the number of vehicles using particular roads.

York County Hazard Mitigation – 2023-2024 proposed surveys and approvals -- the county is updating its plan – different types of surveys will be conducted throughout the next year. At the end of the process, the municipalities will be asked to approve the Mitigation Plan.

Solicitor's report – Attorney Scott Lineberry

- Lions Club welcome sign -- license agreement is ready. Staff will handle the paperwork.
- Exit 26 Conceptual Point of Access Study -- still a work in progress. Mrs. Masemer reported that the Engagement Letter is available regarding securing services from a firm that is experienced in handling projects of this type. Vice Chairman Naylor and Chairman Gross (per Mrs. Masemer's report) are in support of this proposal, even though it will have a hefty price tag. **Motion by Supervisor Albright, second by Vice Chairman Naylor, to sign this Engagement Letter from Saxton and Stump. All members voted aye; motion carried.** It was reported that all parties involved are ready and eager to proceed.
- Emergency Management Coordinator -- **Motion by Supervisor Albright, second by Vice Chairman Naylor, authorizing MPL Law Firm to move forward with this issue and work with the two Boroughs. All members voted aye; motion carried.**
- North Sherman Street stormwater issues -- letter prepared to send to PennDOT to inform them of the dangerous situation on North Sherman Street, requesting action. Also send it to the new state representative. Mrs. Masemer showed photos of the sinkhole, and Mr. Shearer noted that the condition has worsened even since those pictures were taken. PennDOT says that the Township is responsible for the problem; the Township feels that it's PennDOT's responsibility.
- Hillwood estoppels – Garrod property -- two documents must be signed to indicate that the developer is complying with the developer's and stormwater agreements. **Motion by Vice Chairman Naylor, second by Supervisor Albright, to sign the Estoppel Certificates for the Stormwater Facilities Maintenance and Monitoring Agreement and the Developer's Agreement. All members voted aye; motion carried.**
- Executive Session requested following this meeting to discuss litigation.

Engineer's report – Byron Trout

L'Oreal's work hasn't been done yet, so Mr. Trout will send a letter.

Mr. Trout met with the Rentzel Heights representatives about the conditions of the undedicated roads. Mr. Trout and Mr. Haugh approved of the proposal for the repairs. Go for the reclamation project, but NO petromat. The reclamation project will take three days; set for minimum of one week; then the wearing course will be applied.

How's the Dolan project coming along? Mr. Trout had a virtual meeting and Ollies' representative said that the proposal to fix this problem will affect Ollies' NPDES permit. Mr. Trout proposed a solution and is still awaiting a response from Ollie's.

Secretary/Treasurer/Manager's report – Kristie Masemer *Sewer Authority* – Minutes are available.

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Zoning Officer – No ZHB meeting in March; Planning Commission meeting on March 28. ADD to the report: Planning Commission will meet to discuss two cases. ADD to the report: the Rentzel Estate representative cannot be present tonight.

Assistant Zoning and Codes Officer report: Mt. Hebron Church Road -- **Motion by Vice Chairman Naylor, second by Supervisor Albright, to table this item until April. All members voted aye; motion carried.**

Recreation Board – Dwight Hollenbach is interested in serving on the Recreation Board. **Motion by Vice Chairman Naylor, second by Supervisor Albright, to offer him the position, contingent upon his preparing the proper paperwork and staff approval. All members voted aye; motion carried.**

Meeting room chairs – don't get the wheeled one! The black padded one from last month is good. The green one is comfy, too. **Motion by Supervisor Albright, second by Vice Chairman Naylor, to authorize the staff to take the recommendations into account and to get new chairs NTE \$9K. All members voted aye; motion carried.**

Public Works Report – Mark Shearer

Blossom Drive project -- waiting for bids on equipment. When Mr. Haugh returns, they will figure out a date to finish this project. Also, sign on Gut Road says “no winter maintenance” in the winter; replaced with “loose gravel” sign in the spring/summer months. Still issues with the street sweeper.

The following motions were made to award the bids to the lowest bidder as follows as recommended by staff:

Motion by Vice Chairman Naylor, second by Supervisor Albright, to award the mowing contract to McCabe's Lawn and Landscape; total \$18,375. All members voted aye; motion carried.

Motion by Vice Chairman Naylor, second by Supervisor Albright, to award the line painting contract to Alpha Space Control Co., Inc.; total \$21,670. All members voted aye; motion carried.

Motion by Supervisor Albright, second by Vice Chairman Naylor, to award the equipment rental contract as follows: to Emory J. Peters Excavating for paver; 10-ton tandem roller; foreman (40 hours); laborer (40 hours); 3-5-ton tandem roller (40 hours); hi-lift 2.5 CY track loader (30 hours)--total \$22,980; AND to Stewart & Tate for 25K# track hoe with operator (30 hours); road widener with operator (40 hours)--total \$16,450; AND E.K. Services Inc. for milling machine with operator(40 hours)--total \$20,160. All members voted aye; motion carried.

Motion by Vice Chairman Naylor, second by Supervisor Albright, to award the asphalt contract to York Building Products; FOB total \$374,560 and DEL total \$416,950; AND the stone contract to York Building Products; total \$249,892.50. All members voted aye; motion carried.

Lobar Construction contract for Phase I – total amount \$2,083,408.90 -- **Motion by Supervisor Albright, second by Vice Chairman Naylor, to award to the contract for the Township Building project Phase I to Lobar for a cost NTE \$2.2M. All members voted aye; motion carried.**

Shady Lane update -- Mrs. Masemer reported that Manchester Township put forth a proposal to the affected property owner. Manchester is asking EMT to think about helping to contribute for the cul-de-sac. Sure, how about kicking in 1/3 of the cost? The Board's open to discussion.

Locust Point Road improvement project update -- seems like the road improvements should be finished by the middle of April depending on the weather. From the audience, Mike Grothouse requested that the police enforce speed on Canal Road Extended once it's reopened. Also, there's a Route 83 sign on the intersection of Canal Road and Manchester Street – is this still a viable sign to be there? Mr. Trout

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reported that there are still a couple of small issues to address.

Reimbursement for liquid fuels was received in error and must be returned to PennDOT -- **Motion by Vice Chairman Naylor, second by Supervisor Albright, to authorize returning \$17,507.30 to PennDOT to reimburse for funds received in error. All members voted aye; motion carried.**

Land Development/Subdivision –

No question on the Planning Commission minutes.

Supervisor's comments

Vice Chairman David L. Naylor – please, Mr. Shearer, pay attention to the trash blowing about in the Township considering how windy it is today. Will do. From the audience, Blaine Rentzel reported a sofa at the curb on North Sherman Street. Mrs. Masemer will follow up. No complaints about the Hillwood lights! Please, Kelly and Byron, look for possible settlement issues on the Hillwood project.

Supervisor Darryl Albright – attended new representative's open house. Asked him about no longer using newspaper legal ads but using a website. He also asked him to support bills that favor this idea. From the audience, Herb Nix agreed with this idea, noting that newspaper use is way down. Also, Supervisor Albright attended the fire department's appreciation banquet.

Has the soccer contract been renewed? Yes, so far.

Motion by Vice Chairman Naylor, second by Supervisor Albright, to pay the bills as presented. All members voted aye; motion carried.

Vice Chairman Naylor adjourned the meeting at 8:28 p.m. to proceed to an Executive Session for litigation and personnel matters. All members voted aye; motion carried.

Respectfully submitted,

Kristie Masemer
Secretary/Treasurer/Manager

Julie B. Maher,
Recording Secretary