

**EAST MANCHESTER TOWNSHIP**  
**Board of Supervisors**  
**March 26, 2020**

Present: Chairman Steven H. Gross, Jr., Vice-Chairman David L. Naylor, Supervisor Barry E. Rudisill, A Dave Gentzler, Manager/Secretary/Treasurer

At an emergency meeting held at the township building, Chairman Steven H. Gross, Jr. called the meeting to order at 2:00 p.m.

Governor Tom Wolf has issued stay at home orders to prevent the spread of Covid 19.

The Township followed the orders by ordering the Township employees to work from home beginning March 23.

This meeting was called to discuss the format the Township employees should follow.

Chairman Gross stated that we do not want to overreact or underreact. We should follow the social distancing order by splitting up the road crew. Two in at a time. Chairman Gross noted that the employees should get paid. Supervisor Rudisill noted that salaries are already in the budget. Mr. Gentzler noted that they would still be on call 24/7. Shane could split the hours as it fits into their work schedule.

**Chairman Gross moved that two employees at a time minimum of twenty hours a week but paid for forty and maintain CDC social distance rules. Supervisor Rudisill second. All voted aye. Motion carried.**

**Vice Chairman Naylor moved that the office staff work from home remotely, carry on Township business, and come in to conduct business as needed not more than two employees at a time and keep the office closed. Supervisor Rudisill second. All voted aye. Motion carried.**

**It was agreed that the Board would review the orders on a weekly basis and carry on as needed.**

**Motion by Chairman Gross, second by Supervisor Rudisill, to adjourn. All members voted aye; motion carried.** The meeting adjourned at 2:45p.m.

Respectfully submitted,

Dave Gentzler  
Secretary/Treasurer/Manager