

**EAST MANCHESTER TOWNSHIP
BOARD OF SUPERVISORS
Reorganization Meeting
Monday, January 7th 2019**

Present: Supervisor Steven H. Gross, Jr., Supervisor David Naylor, Supervisor Barry E. Rudisill, Dave Gentzler, Manager/Secretary/Treasurer, and one citizen.

The Reorganization meeting was held at the township building; Steven H. Gross, Jr. opened the meeting at 6:00pm.

Public comments – there were no public comments

Steven H. Gross, Jr. turned the meeting over to Dave Gentzler for the election of Chairman.

A motion by Supervisor Naylor nominating Steven H. Gross, Jr. as Chairman was seconded by Supervisor Rudisill. The motion carried.

The meeting was returned to Chairman Steven H. Gross, Jr.

Chairman Gross thanked the Board and opened the floor for a motion for Vice-Chairman.

Supervisor Rudisill moved to appoint Supervisor Naylor Vice-Chairman. Chairman Gross second. The motion carried.

The floor was open for public comments, there were none.

Chairman Gross moved that the following official appointments be made:

- **Township Manager/Secretary/Treasurer with a \$2,000,000.00 bond requirement – Dave Gentzler**
- **Township Solicitor – Andrew J. Miller / MPL Law Firm**
- **Zoning and Codes Enforcement Officer – Kristie Masemer**
- **Township Engineer - Byron Trout, P. E. / Gordon L. Brown & Associates Inc**
- **Township Fire Chief – Joe Stevens**
- **Emergency Management Coordinator – Harry (Budd) Staub**
- **SEO – David Brown, Alternate-Brandt Fink, Alternate Keith Hunnings**
- **Well Inspection Agency – Gordon Brown & Associates**
- **Animal Control Officer – Julia Drebusenko Animal Control Services**

Vice Chairman Naylor second. Vote was unanimous. Motion carried.

Chairman Gross moved that the following appointments be made:

- **Auditor (vacancy) – Corey Hoff**
- **Representative to East Manchester Township Emergency Services – David Naylor**
- **Representative and alternate to the York/Adams County Earned Income Tax Bureau – Kathy Emswiler – Alternate, Jennifer Cox**

Supervisor Rudisill second; all members voted aye; motion carried.

There was no motion for Recreation Board.

**Vice Chairman Naylor moved to appoint Troy Rentzel as Vacancy Board Chairman.
Supervisor Rudisill second; all voted aye; motion carried.**

Chairman Gross moved to appoint Mike Smyser and Daryl Albright to the Zoning Hearing Board. Vice Chairman Naylor second; all voted aye; motion carried.

Chairman Gross moved that the following appointment be made:

- **Bob Nace to the Planning Commission for a 4 year term expires 2022.**
 - **John Nace to the Northeastern York County Sewer Authority 5 year - 2023**
 - **Steven H. Gross Jr., Barry Rudisill and David Naylor Representatives to the Northeastern Police Advisory Board**
 - **Deborah Popp Deputy Tax Collector**
 - **Citizen at Large to the Northeastern Police Advisory Board – Robert Nace, Bill Carpenter, Dave Gentzler**
 - **Inspection Agency for Building Codes - Commonwealth Code Inspection Service**
 - **Representatives to the York County Local Government Advisory Board - Steven H. Gross Jr., Barry Rudisill and David Naylor**
 - **Chief Administrative Officer for Pension Plan - Barry E. Rudisill**
 - **Enumerator – Kathy Emswiler**
- Vice Chairman Naylor second. No discussion. The vote was unanimous.**

Chairman Gross moved to adopt the following resolutions:

Resolution 2019-1 - Depositories for Township Funds - BB&T & PLGIT

Resolution 2019-2 - Setting Fees for 2019

Resolution 2019-3 - Appoint a Certified Public Accounting Firm as Auditors

Resolution 2019-4 - Setting Tax Collection Fees and Compensation for 2019

Resolution 2019-5 - Renewing and Amending LERTA Program

Supervisor Rudisill second, motion carried

Chairman Gross moved to confirm, certify, or authorize the following:

- **Janitorial Service – *Three Fold Janitorial***
- **Computer Technician/Information Technology – *Datapatch***
- **Turf Management for Township Parks – *Trugreen***
- **Certify Supervisors, Auditors, and Tax Collector as Delegates to the York County Convention.**
- **Certify Delegates and Voting Delegate to the State Convention - *Voting Delegate - Dave Gentzler***
- **Authorize Tax Collector to attend the Tax Collector's Convention.**
- **Authorize PSATS membership and subscriptions of the Township News**
- **Confirm mileage rate for use of personal vehicles for Township business
Current IRS rate 58 Cents**

Supervisor Rudisill second. The vote was unanimous. The motion carried.

Chairman Gross moved to set the following meeting dates and times:

A. Board of Supervisors--Second Tuesday and Fourth Wednesday—7 PM

B. Planning Commission--Fourth Tuesday—7 PM

C. Zoning Hearing Board--Fourth Thursday—7 PM

D. Recreation Board--First Wednesday—7 PM

Supervisor Rudisill second. No discussion. Unanimous vote.

Chairman Gross moved to approve the following 2019 Holidays:

Good Friday - Friday, April 19th

Memorial Day - Monday, May 27th

Independence Day - Thursday, July 4th

Labor Day - Monday, September 2nd

Thanksgiving - November 28th and 29th

Christmas - December 24th and 25th

New Years Day - Wednesday, January 1st, 2020

Supervisor Rudisill second, motion carried.

Chairman Gross recessed the Board to Executive Session at 6:25pm to discuss employee matters.

The meeting was called to order at 6:30pm.

Chairman Gross announced that employee wages were set for 2018.

Motion by Chairman Gross, second by Supervisor Rudisill, to adjourn. All members voted aye; motion carried. The meeting adjourned at 6:35p.m.

Respectfully submitted,

Dave Gentzler, Township Manager/Secretary

