

**EAST MANCHESTER TOWNSHIP
BOARD OF SUPERVISORS
Reorganization Meeting
JANUARY 3, 2012**

Present: Supervisors Steven H. Gross, Jr., David L. Naylor, and Barry E. Rudisill, and Dave Gentzler, Manager

The Reorganization meeting was held at the township building; Steven H. Gross, Jr. opened the meeting at 7:03pm.

There were no public comments.

Steven H. Gross, Jr. turned the meeting over to Dave Gentzler for the election of Chair and Vice-chair.

A motion by Barry E. Rudisill to retain Steven H. Gross, Jr. as Chair and David L. Naylor as Vice-chair was seconded by David L. Naylor and carried unanimously:

The meeting was returned to Chairman Steven H. Gross, Jr.

Chairman Gross noted that the board met in executive session at 6:30pm (before the meeting), to discuss personnel matters. Chairman Gross moved not to appoint Katrina Rife as Zoning and Codes officer and advertise for a replacement. Vice-Chairman Naylor second. There was no discussion and the vote was unanimous.

The floor was opened for nominations and the following official appointments were made:

- Township Manager – Dave Gentzler per motion by Steven H. Gross, Jr., seconded by Barry E. Rudisill and carried unanimously.
- Chief Administrative Officer for Pension Plan – after discussion that it should not be someone in the plan, a motion by David L. Naylor to appoint Steven H. Gross, Jr. was seconded by Barry E. Rudisill and carried unanimously.
- Solicitor for Board of Supervisors – firm of Miller, Poole & Lord primary representative, Andrew Miller – motion by Chairman Gross, seconded by Mr. Rudisill, the vote was unanimous.
- Engineer for Board of Supervisors – Gordon L. Brown & Associates, Inc., – Motion by Chairman Gross seconded by Vice-Chairman Naylor, vote was unanimous

Chairman Gross noted that there are two positions open on the recreation Committee, there were no nominations.

The following positions were appointed per motion from Chairman Gross, seconded by Barry E. Rudisill and carried unanimously:

- Sewage Enforcement Officer – David Brown
 - Alternate Sewage Enforcement Officer – Robert Whitmore
 - Well Inspection Agency – Gordon L. Brown & Associates, Inc.
 - Animal Control Officer – Chris Miller
 - Janitorial – First Capital Cleaning :
 - Vacancy Board Chair – Troy Rentzel for a 1-year term
 - Planning Commission – Ed Hewitt
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- **Northeastern York County Sewer Authority** – no term expiration – Member James Coble was present and gave the Board an update of current activity noting rate increases and decreases, debts, and construction of new buildings. Chairman Gross thanked Mr. Coble for a good job getting things done.

MEETING DATES for 2012 were set as follows with the time of 7:00pm per motion by Chairman Gross, seconded by David L. Naylor and carried unanimously:

- Board of Supervisors - Second Tuesday (regularly set) and Fourth Wednesday (as needed)
- Planning Commission - Fourth Tuesday
- Zoning Hearing Board - Fourth Thursday
- Recreation Board - First Wednesday

Ag Security – After checking term expirations, appointments were tabled.

ADDITIONAL APPOINTMENTS AND AUTHORIZATIONS

The following representatives were appointed per motion by David L. Naylor, seconded by Barry E. Rudisill and carried unanimously:

- York County Earned Income Tax Bureau – Kathy Emswiler
- York County Earned Income Tax Bureau Alternate – Dave Gentzler
- Northeastern Police Advisory Board – 3 Supervisors
- Northeastern Police Advisory Board citizen at large – Robert Nace

York County Local Government Advisory Committee – 3 Supervisors appointed per motion by Chairman Gross, 2nd by Barry E. Rudisill and carried unanimously.

Vehicle Use Reimbursement David L. Naylor motioned to set the rate to be concurrent with the current IRS rate in effect at time of travel. Barry E. Rudisill seconded motion, which carried unanimously.

Resolution 2012-1 naming Depositories for Township funds –

There was discussion about removing M&T, since they were not used.

The resolution was adopted per motion by Steven H. Gross, Jr., appointing Susquehanna and Pligit, seconded by Barry E. Rudisill, and carried unanimously.

Resolution 2012-2 setting fees – A motion by Vice-Chairman Naylor to adopted the fee schedule as presented, seconded by Barry E. Rudisill and carried unanimously

East Manchester Township
Board of Supervisors
January 3, 2011

Attendee, and voting delegate to the State Convention– Dave Gentzler per motion from Steven H. Gross, Jr., seconded by David L. Naylor and carried unanimously.

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- York County Convention delegates - all 3 Supervisors, all Auditors, Tax Collector, and Zoning Officer - motion by Steven H. Gross, Jr. seconded David L. Naylor – voted unanimous
- Tax Collector's Convention – authorize Kathy Emswiler to attend A motion by Steven H. Gross, Jr. seconded David L. Naylor – voted unanimous
- Township News subscriptions - copies for Supervisors, Chairpersons of each Board, Township Secretary/Treasurer, and office A motion by Steven H. Gross, Jr. seconded David L. Naylor by voted unanimous

The following dates for recognition of 2012 Christmas holiday were approved per motion by David L. Naylor seconded by Barry E. Rudisill and carried unanimously;

- Christmas - Monday, December 24th and Tuesday, December 25th

Bonding for Treasurer in the amount of \$2,000,000.00 was approved per motion by Steven H. Gross, Jr., seconded by David L. Naylor and carried unanimously.

East Manchester Township Emergency Services representative – appoint David L. Naylor per motion by Steven H. Gross, Jr., seconded by Barry E. Rudisill and carried unanimously.

Resolution 2012-3 naming Fink & Company, P.C. to complete the audit of funds with an amount not to exceed \$5,700.00 was approved per motion by Steven H. Gross, Jr., seconded by David L. Naylor and carried unanimously.

3rd party UCC Inspection Agencies of Commonwealth Code Inspection Service and Middle Department Inspection Agency were reapproved per motion by Steven H. Gross, Jr., seconded by Barry E. Rudisill and carried unanimously.

Resolution 2012-4 - setting certain tax-related fees and tax collectors compensation was adopted per motion by Steven H. Gross, Jr., seconded by David L. Naylor and carried unanimously.

SUPERVISOR'S COMMENTS –

- Mr. Rudisill asked if the Wilber Craley property was zoned commercial. It was confirmed that it is commercial.
- Chairman Gross moved that Board will not consider tax exonerations unless they are more than \$10.00. Vice-Chairman Naylor second, vote was unanimous.

Tom – Manchester Borough – Tom came to speak about Manchester Park. He agreed with the decision to keep the park open but feels that it should go through the recreation committee.

The board recessed to executive session 8:25pm to for personnel matters, and Reconvened at 9:02pm, there was no further action and the meeting adjourned at 9:04pm per motion from Steven H. Gross, Jr., seconded by Barry E. Rudisill.

Respectfully submitted,

Dave Gentzler
Township Secretary/Treasurer