

**EAST MANCHESTER TOWNSHIP  
BOARD OF SUPERVISORS  
Reorganization Meeting  
JANUARY 5, 2009**

Present: Supervisors Steven H. Gross, Jr., David L. Naylor, and Barry E. Rudisill, Township Manager Terry R. Gingerich, and Zoning & Codes Enforcement Officer Katrina Rife

At the Reorganization meeting held at the township building, Steven H. Gross, Jr. opened the meeting at 7:02pm.

There were no public comments.

Steven H. Gross, Jr. disclosed that the Board met in Executive session last Monday.

Steven H. Gross, Jr. turned the meeting over to Terry R. Gingerich for the election of Chair and Vice-chair.

A motion from Barry E. Rudisill to reinstate the same individuals for the following positions was seconded by David L. Naylor and carried unanimously:

- Chairman – Steven H. Gross, Jr.
- Vice-Chairman – David L. Naylor
- Township Secretary/Treasurer/Manager – Terry R. Gingerich
- Chief Administrative Officer for Pension Plan – Terry R. Gingerich
- Solicitor for Board of Supervisors – firm of Miller, Poole & Lord primary representative, Andrew Miller
- Engineer for Board of Supervisors – Gordon L. Brown & Associates, Inc.
- Sewage Enforcement Officer – David Brown
- Alternate Sewage Enforcement Officer – Robert Whitmore
- Well Inspection Agency – Gordon L. Brown & Associates, Inc.

The meeting was returned to the Chairman.

**APPOINTMENTS**

The floor was opened for nominations and the following appointments were made:

- Animal Control Officer – Chris Miller per motion by David L. Naylor, seconded by Steven H. Gross, Jr. and carried unanimously
- Janitorial – First Capital Cleaning per motion from Barry E. Rudisill, seconded by David L. Naylor and carried unanimously based upon Terry R. Gingerich's comment that he has been happy with their services.
- Recreation Commission – Dorothy Rohrbaugh to a 5-year term per a motion from David L. Naylor seconded by Steven H. Gross, Jr. and carried unanimously.
- Vacancy Board Chair – Troy Rentzel for a 1-year term per motion by David L. Naylor seconded by Steven H. Gross, Jr. and carried unanimously.

- Zoning Hearing Board – Ben Ruby to fill the 2-year vacancy from Dan Gross's seat and Michael Smyser to a 5-year term per motion by Barry E. Rudisill seconded by Steven H. Gross, Jr. and carried unanimously.
- Planning Commission 2 4-year terms – reappoint Blaine Rentzel and Michael Scarborough per motion by Steven H. Gross, Jr., seconded by Barry E. Rudisill and carried unanimously.
- Ag Security – Blaine Rentzel per motion by Steven H. Gross, Jr., seconded by David L. Naylor and carried unanimously.
- Northeastern York County Sewer Authority – John Nace per motion by Steven H. Gross, Jr., seconded by Barry E. Rudisill and carried unanimously.

**MEETING DATES** for 2009 were set as follows with the time of 7:00pm per motion by David L. Naylor, seconded by Steven H. Gross, Jr. and carried unanimously:

- Board of Supervisors - Second Tuesday (regularly set) and Fourth Wednesday (as needed)
- Planning Commission - Fourth Tuesday
- Zoning Hearing Board - Fourth Thursday
- Recreation Board - First Wednesday

#### **ADDITIONAL APPOINTMENTS AND AUTHORIZATIONS**

- York County Earned Income Tax Bureau Representative and Alternate – Kathy Emswiler for representative and Terry R. Gingerich for alternate per motion by Steven H. Gross, Jr. seconded by David L. Naylor and carried unanimously.
- Northeastern Police Advisory Board – all 3 Supervisors will serve per motion from Steven H. Gross, Jr. seconded by David L. Naylor and carried unanimously.
- Northeastern Police Advisory Board citizen at large – 1-year term Robert Nace per motion by Steven H. Gross, Jr. seconded by David L. Naylor and carried unanimously.
- York County Local Government Advisory Committee – Terry R. Gingerich per motion by Steven H. Gross, Jr., seconded by David L. Naylor and carried unanimously.
- Mileage rate for personal vehicle use for township business at current IRS rate of 55 cents per mile per motion by Barry E. Rudisill seconded by David L. Naylor and carried unanimously.
- Depositories for Township funds – Susquehanna Banks, PLGIT, and Fulton Bank. Discussion was held on the consideration of changing from Susquehanna to Fulton due to difficulties experienced in 2008 such as obtaining copies of cancelled checks. It was agreed that a meeting with Susquehanna Bank is needed and no changes will take place prior to this meeting. A motion by Barry E. Rudisill seconded by David L. Naylor to adopt Resolution 2009-1 naming the depositories was carried unanimously.

Fees – Resolution 2009-2 was adopted per motion by David L. Naylor seconded by Barry E. Rudisill and carried unanimously.

A motion by Steven H. Gross, Jr., seconded by Barry E. Rudisill to have the following positions remain filled from 2008 was carried unanimously:

- State Convention and voting delegate - no voting delegate and Terry R. Gingerich for 3 days and Dave Gentzler as delegates
- York County Convention delegates - all 3 Supervisors, all Auditors, Manager, Tax Collector, and Zoning Officer
- Tax Collector's Convention – authorize Kathy Emswiler to attend
- Township News subscriptions - copies for Supervisors, Chairpersons of each Board, Township Manager, and office
- Christmas holidays - Thursday, December 24<sup>th</sup> and Friday, December 25<sup>th</sup>
- Bonding for Treasurer - \$2,000,000.00

Resolution 2009-4 setting the tax rates and certain tax-related fees was adopted per motion by David L. Naylor, seconded by Barry E. Rudisill and carried unanimously.

Resolution 2009-5 setting the compensation for the tax collection for 2010-2014 at 4% for discount and face value and 5% at penalty was adopted per motion by David L. Naylor, seconded by Barry E. Rudisill and carried unanimously.

Resolution 2009-3 naming Fink & Company, P.C. to complete the audit of funds with an amount not to exceed \$5,300.00 was adopted per motion by Steven H. Gross, Jr., seconded by Barry E. Rudisill and carried unanimously.

After discussion on the Northeastern Area EMS (Ambulance Club) representative, it was agreed to change this to the East Manchester Township Emergency Services representative. This position will be involved with both fire and ambulance services. David L. Naylor was appointed per motion by Steven H. Gross, Jr., seconded by Barry E. Rudisill and carried unanimously.

**PUBLIC COMMENT** - none

**SUPERVISOR'S COMMENTS** - none

Adjournment at 7:46pm to Executive session for employee matters.

Respectfully submitted,

Terry R. Gingerich  
Township Secretary/Treasurer/Manager