

**EAST MANCHESTER TOWNSHIP
BOARD OF SUPERVISORS
Reorganization Meeting
JANUARY 7, 2008**

Present: Chairman Steven H. Gross, Jr., Vice-Chair David L. Naylor, Supervisor Barry E. Rudisill, Township Secretary/Treasurer/Manager Terry R. Gingerich, and Zoning & Codes Enforcement Officer Katrina Rife

At the Reorganization meeting held at the township building, Steven H. Gross, Jr. opened the meeting at 7:03pm.

PUBLIC COMMENTS - none

Steven H. Gross, Jr. turned the meeting over to Terry R. Gingerich for the election of Chair and Vice-chair

Chairman – Steven H. Gross, Jr. per motion by David L. Naylor, seconded by Barry E. Rudisill and carried unanimously

Vice-Chairman – David L. Naylor per motion by Barry E. Rudisill seconded by Steven H. Gross, Jr. and carried unanimously

The meeting was returned to the Chairman.

APPOINTMENTS

The floor was opened for nominations and the following appointments were made:

- Township Secretary/Treasurer/Manager - Terry R. Gingerich per motion by David L. Naylor, seconded by Steven H. Gross, Jr. and carried unanimously
- Chief Administrative Officer for Pension Plan - Terry R. Gingerich per motion by Barry E. Rudisill seconded by David L. Naylor and carried unanimously
- Solicitor for Board of Supervisors - firm of Miller, Poole & Lord primary representative, Andrew Miller per motion by Steven H. Gross, Jr. seconded by David L. Naylor and carried unanimously
- Engineer for Board of Supervisors - Gordon L. Brown & Associates, Inc. per motion by Barry E. Rudisill, seconded by David L. Naylor and carried unanimously.
- Sewage Enforcement Officer - Dave Brown per motion by David L. Naylor seconded by Barry E. Rudisill and carried unanimously
- Alternate Sewage Enforcement Officer - Robert Whitmore per motion by David L. Naylor seconded by Barry E. Rudisill and carried unanimously
- Well Inspection Agency - Gordon L. Brown & Associates, Inc. per motion by Barry E. Rudisill, seconded by Steven H. Gross, Jr. and carried unanimously
- Animal Control Officer - Kohler Animal Control per motion by David L. Naylor, seconded by Barry E. Rudisill and carried unanimously
- Janitorial – It was acknowledged that First Capital has been retained for these services.
- Recreation Commission - 3 positions open, Dorothy Rohrbaugh will accept a 2-year term per a motion from Steven H. Gross, Jr., seconded by Barry E. Rudisill and carried unanimously.

- Vacancy Board Chair – Troy Rentzel for a 1 year term per motion by Steven H. Gross, Jr. seconded by David L. Naylor and carried unanimously
- Zoning Hearing Board 5-year term – Alex Snyder per motion by Steven H. Gross, Jr., seconded by Barry E. Rudisill and carried unanimously
- Zoning Hearing Board Alternate 3-year term – Thomas Bortz per motion by Steven H. Gross, Jr., seconded by Barry E. Rudisill and carried unanimously
- Merger Committee - per motion by David L. Naylor for all 3 Supervisors, Manager, and 3 citizens – Bob Nace, Troy Rentzel, and Duane Moyer, seconded by Barry E. Rudisill and carried unanimously
- Planning Commission 4-year term – Edward Hewitt per motion by Barry E. Rudisill, seconded by Steven H. Gross, Jr. and carried unanimously
- Ag Security – Steven H. Gross, Sr. per motion by David L. Naylor, seconded by Barry E. Rudisill and carried. Steven H. Gross, Jr. abstained
- Northeastern York County Sewer Authority – James Coble per motion by Steven H. Gross, Jr. with the inclusion of the letter from the Supervisors to Mr. Coble and his response letter in the minutes, seconded by Barry E. Rudisill and carried unanimously.

MEETING DATES for 2009 were set as follows with the time of 7:00pm under the consensus of previously approved and advertised.

- Board of Supervisors - Second Tuesday (regularly set) and Fourth Wednesday (as needed)
- Planning Commission - Fourth Tuesday
- Zoning Hearing Board - Fourth Thursday
- Recreation Board - First Wednesday

ADDITIONAL APPOINTMENTS AND AUTHORIZATIONS

- York County Earned Income Tax Bureau Representative and Alternate - Kathy Emswiler for representative and Terry R. Gingerich for alternate per motion by Steven H. Gross, Jr. seconded by Barry E. Rudisill and carried unanimously.
- Northeastern Police Advisory Board - all 3 Supervisors will serve per motion from Barry E. Rudisill seconded by David L. Naylor and carried unanimously
- Northeastern Police Advisory Board citizen at large - 1-year term Robert Nace per motion by Barry E. Rudisill seconded by David L. Naylor and carried unanimously.
- York County Local Government Advisory Committee – Terry R. Gingerich per motion by Barry E. Rudisill, seconded by David L. Naylor and carried unanimously.
- Mileage rate for personal vehicle use for township business at current IRS rate of 50.5 cents per mile per motion by Barry E. Rudisill seconded by David L. Naylor and carried unanimously
- Depositories for Township funds – Susquehanna Banks - PLIGIT, per motion by Barry E. Rudisill seconded by Steven H. Gross, Jr. and carried unanimously. Resolution 2008-1 was adopted
- State Convention and voting delegate - no voting delegate and Terry R. Gingerich for 3 days and Dave Gentzler for 1 day as delegates per motion by David L. Naylor seconded by Barry E. Rudisill and carried unanimously

- York County Convention delegates - all 3 Supervisors, all Auditors, Manager, Tax Collector, and Zoning Officer per motion from Steven H. Gross, Jr. seconded by David L. Naylor and carried unanimously
- Tax Collector's Convention – authorize Kathy Emswiler to attend per motion from David L. Naylor seconded by Barry E. Rudisill and carried unanimously.
- Township News subscriptions - copies for Supervisors, Chairpersons of each Board, Township Manager, and office per motion from Steven H. Gross, Jr., seconded by Barry E. Rudisill and carried unanimously
- Christmas holidays - Thursday, December 25th and Friday, December 26th per motion from Steven H. Gross, Jr. seconded by Barry E. Rudisill and carried unanimously. Side discussion on office closing during Election Day. It was determined that previously the office was required to close since it was used as part of the voting area. Now that the voting is in a separate area from the office it could remain open. All agreed to request that the location of the polling place is moved away from the township building to another property. To be discussed at another time if action to move is taken by York County Elections.
- Bonding for Treasurer - \$2,000,000.00 per motion from David L. Naylor seconded by Barry E. Rudisill and carried unanimously
- Manchester Ambulance Club representative – no representative per motion from Steven H. Gross, Jr., seconded by David L. Naylor and carried unanimously
- Audit - Fink and Company - Resolution 2008-3 adopted per motion from Steven H. Gross, Jr., seconded by Barry E. Rudisill and carried unanimously. Note: not to exceed \$5,000.00 Motion also included authorization to request for cost to audit the 2007 books for both Eagle and Union Fire Companies and the Ambulance Club.
- Fees - Resolution 2008-2 was adopted per motion by David L. Naylor seconded by Steven H. Gross, Jr. and carried unanimously after much discussion and increasing of subdivision/Land development fees and deposit amounts. A \$20.00 fee was set for the permitting fee for roll-off dumpsters and PODS or similar.

Terry R. Gingerich mentioned the fee inquiry he had from a company, which will be bringing in equipment that will exceed 50 tons into PPL. No action was taken on fees or limits for weight.

SUPERVISOR'S COMMENTS - none

Adjournment at 8.34pm to Executive session.

Respectfully submitted,

Terry R. Gingerich
Township Secretary/Treasurer/Manager