

**EAST MANCHESTER TOWNSHIP
BOARD OF SUPERVISORS
Reorganization Meeting
JANUARY 3, 2011**

Present: Supervisors Steven H. Gross, Jr., David L. Naylor, and Barry E. Rudisill, Public Work Director Dave Gentzler, and Zoning & Codes Enforcement Officer Katrina Rife

At the Reorganization meeting held at the township building, Steven H. Gross, Jr. opened the meeting at 1:03pm.

There were no public comments.

Steven H. Gross, Jr. turned the meeting over to Dave Gentzler for the election of Chair and Vice-chair.

A motion by Barry E. Rudisill to retain Steven H. Gross, Jr. as Chair and David L. Naylor as Vice-chair was seconded by David L. Naylor and carried unanimously:

The meeting was returned to Chairman Steven H. Gross, Jr.

APPOINTMENTS

The floor was opened for nominations and the following appointments were made:

- Township Secretary/Treasurer – Dave Gentzler per motion by Steven H. Gross, Jr., seconded by Barry E. Rudisill and carried unanimously.
- Chief Administrative Officer for Pension Plan – after discussion that it should not be someone in the plan, a motion by David L. Naylor to appoint Steven H. Gross, Jr. was seconded by Barry E. Rudisill and carried unanimously.

The following positions were appointed per motion from Steven H. Gross, Jr. seconded by Barry E. Rudisill and carried unanimously:

- Solicitor for Board of Supervisors – firm of Miller, Poole & Lord primary representative, Andrew Miller
- Engineer for Board of Supervisors – Gordon L. Brown & Associates, Inc.
- Sewage Enforcement Officer – David Brown
- Alternate Sewage Enforcement Officer – Robert Whitmore
- Well Inspection Agency – Gordon L. Brown & Associates, Inc.
- Animal Control Officer – Chris Miller
- Janitorial – First Capital Cleaning

The following Board appointments were made as presented per motion from Barry E. Rudisill seconded by David L. Naylor and carried unanimously:

- Recreation Commission – Ken Dunbar reappointed to a 5-year term
- Vacancy Board Chair – Troy Rentzel for a 1-year term
- Zoning Hearing Board – Joyce Daniels reappointed to a 5-year term and Benjamin Ruby for a 1-year extension and a 5-year term to correct term expirations.
- Planning Commission – Robert Nace and Mike McCowan reappointed to 4-year terms

- Northeastern York County Sewer Authority – no term expiration

MEETING DATES for 2011 were set as follows with the time of 7:00pm per motion by Steven H. Gross, Jr. seconded by David L. Naylor and carried unanimously:

- Board of Supervisors - Second Tuesday (regularly set) and Fourth Wednesday (as needed)
- Planning Commission - Fourth Tuesday
- Zoning Hearing Board - Fourth Thursday
- Recreation Board - First Wednesday

Ag Security – After checking term expirations, a motion to appoint Joshua Werning for a 5-year term was seconded by David L. Naylor and carried unanimously.

ADDITIONAL APPOINTMENTS AND AUTHORIZATIONS

The following representatives were appointed per motion by David L. Naylor, seconded by Barry E. Rudisill and carried unanimously:

- York County Earned Income Tax Bureau – Kathy Emswiler
- York County Earned Income Tax Bureau Alternate – Dave Gentzler
- Northeastern Police Advisory Board – 3 Supervisors
- Northeastern Police Advisory Board citizen at large – Robert Nace

York County Local Government Advisory Committee – 3 Supervisors appointed per motion by Steven H. Gross, Jr., 2 by Barry E. Rudisill and carried unanimously.

Per motion from Steven H. Gross, Jr., seconded by David L. Naylor, the mileage rate for personal vehicle use for township business is set at IRS rate of 51 cents per mile with note that township vehicle is to be used. After discussion, motion rescinded by Steven H. Gross, Jr. and David L. Naylor.

David L. Naylor motioned to set the rate to be concurrent with the current IRS rate in effect at time of travel with the caveat of the township vehicle be preferred. Barry E. Rudisill seconded motion, which carried unanimously.

Resolution 2011-1 naming Depositories for Township funds – Susquehanna Banks, PLGIT, and M&T Bank.

After discussion on debt vs. deposits, Dave Gentzler was instructed to obtain pay-off for the township building and the township portion of the police building, and the maturity date of the next CD for a review of funds after obligations are paid. The resolution was adopted per motion by Steven H. Gross, Jr., seconded by Barry E. Rudisill and carried unanimously.

Resolution 2011-2 setting fees – Discussion on the fire/safety fees was held. A motion to keep the inspection portion at the current \$25.00 and set the review fee at \$50.00 was made by David L. Naylor, seconded by Barry E. Rudisill and carried unanimously. The Resolution was adopted per motion from David L. Naylor, seconded by Barry E. Rudisill and carried unanimously.

State Convention and voting delegate – 3 Supervisors and Secretary/Treasurer with voting delegate - Dave Gentzler per motion from Steven H. Gross, Jr., seconded by David L. Naylor and carried unanimously.

A motion by Steven H. Gross, Jr. seconded David L. Naylor by to have the following was carried unanimously:

- York County Convention delegates - all 3 Supervisors, all Auditors, Tax Collector, and Zoning Officer
- Tax Collector's Convention – authorize Kathy Emswiler to attend
- Township News subscriptions - copies for Supervisors, Chairpersons of each Board, Township Secretary/Treasurer, and office

The following dates for recognition of 2011 holiday's falling on a weekend were approved per motion by David L. Naylor seconded by Barry E. Rudisill and carried unanimously;

- July 4th – Monday, July 5th
- Christmas - Friday, December 23rd and Monday, December 26th
- New Year's – Monday, January 2, 2012

Bonding for Treasurer in the amount of \$2,000,000.00 was approved per motion by Steven H. Gross, Jr., seconded by David L. Naylor and carried unanimously.

East Manchester Township Emergency Services representative – appoint David L. Naylor per motion by Steven H. Gross, Jr., seconded by Barry E. Rudisill and carried unanimously.

Resolution 2011-3 naming Fink & Company, P.C. to complete the audit of funds with an amount not to exceed \$5,500.00 was approved per motion by Steven H. Gross, Jr., seconded by David L. Naylor and carried unanimously.

3rd party UCC Inspection Agencies of Commonwealth Code Inspection Service and Middle Department Inspection Agency were reapproved per motion by Steven H. Gross, Jr., seconded by Barry E. Rudisill and carried unanimously.

Resolution 2011-4 setting the tax rates (1.04 mil) and Resolution 2011-5 setting certain tax-related fees were adopted per motion by Steven H. Gross, Jr., seconded by David L. Naylor and carried unanimously.

SUPERVISOR'S COMMENTS

David L. Naylor reported that he has voiced his displeasure to Chief Brenneman on the Gut Road comments reported in the paper.

Discussion was held regarding the funding of two fire companies, desire to have consistency on working and training together, the progress and lack of progress since the initial meetings with outside agency, contracting with a fire company. No action was taken. Expect further discussion at future meetings.

East Manchester Township
Board of Supervisors
January 3, 2011

Steven H. Gross, Jr. expressed his appreciation for reappointing him as Chairman and hopes to continue to do a good job.

Discussion on the costs of Terry R. Gingerich's retirement party. Approx \$15.00 per person seems high. Dave Gentzler to confirm date with Manchester Fire Co.

Adjournment at 2:55pm to Executive session for personnel matters per motion from Steven H. Gross, Jr., seconded by Barry E. Rudisill and carried unanimously.

Respectfully submitted,

Dave Gentzler
Township Secretary/Treasurer