

EAST MANCHESTER TOWNSHIP
Board of Supervisors
February 10, 2015

Present: Chairman Steven H. Gross, Jr., Vice-Chairman David L. Naylor, Supervisor Barry E. Rudisill, Attorney Andrew Miller, Dave Gentzler, Manager/Secretary/Treasurer, Engineer Byron Trout, Zoning Officer Kristie Taylor, Recording Secretary, and 16 citizens.

At a regular meeting held at the Township building, Chairman Steven H. Gross, Jr. called the meeting to order at 7:00 p.m.

The Pledge of Allegiance was given to the Flag of the United States of America.

Chairman Gross disclosed that since the meeting of January 13, 2015, the Board neither met nor conducted any business.

Motion by Vice Chairman Naylor, second by Supervisor Rudisill, to approve the minutes of the meeting of January 13, 2015. All members voted aye; motion carried.

Public Comments

Floyd White, resident, asked about a snow removal ordinance. There is indeed a snow removal ordinance. Mr. White noted that there's still snow on the sidewalk at Rentzel Farms from the snowfall at the end of January. Ms. Taylor has given residents notices and issued citations for numerous properties. Good enough.

Emergency Services Report

Fire Chief's Report – Chief Stevens noted that the Northeastern EMS came to him a bit late, and he forwarded it to Mr. Gentzler. Supervisor Rudisill asked for a balance sheet from the budget. Chief Stevens will provide. Vice Chairman Naylor asked if there's any progress on the creation of Northeast Fire and Rescue. Still a work in progress. Still addressing the issues that the Township requested be reviewed. Vice Chairman Naylor reminded the Board that the Township asked the fire departments to work toward regionalization and consolidation. He wants to see the creation of Northeast Fire and Rescue and fund it to serve the Township. Supervisor Rudisill asked about the starting figure for the year in the fire department's budget. Josh Parrish will provide a copy of the balance sheet from that company as well. Vice Chairman Naylor noted that communication between the two companies seems to have improved in recent months. He also noted that he would ultimately like to invite other fire companies to join the regional effort. Chief Stevens noted that there was a joint rescue training session for members who had the appropriate certifications. There were some restrictions placed on the exercise by the current owner of the Gross Farm property. Chairman Gross noted that he is no longer the owner of the property involved.

Union Fire Company
Eagle Fire Company
Northeastern Ambulance

Special Requests

Tax Exonerations – **Motion by Vice Chairman Naylor, second by Supervisor Rudisill, to approve the requests for tax exonerations totaling \$1,365.00. All members voted aye; motion carried.**

Eagle Firefighter 5K race – Leisha Rivera was present to request permission for the Eagle Fire Company to hold its 5K race on September 5, 2015, using the roads that they used in the past. The road

would be closed for two hours at the most. Vice Chairman Naylor has a problem with the road being closed, although Mr. Gentzler noted that there were no complaints in the past about the road being closed. The race personnel might want to think about an alternate way to accomplish this, though, as there could well be a problem in an emergency situation. **Motion by Chairman Gross, second by Supervisor Rudisill, to approve the request by Eagle Firefighter for the 5K race, using the same roads and procedures as in previous years, noting that this entire procedure/process is being reviewed and any complaints will be addressed to evaluate whether this practice may continue. All members voted aye; motion carried.**

Correspondence

Pension Audit – information only

Conewago Creek pier removal at the end of Park Street-- Mr. Gentzler received a copy of the application by York County Conservation District to remove the pier, as it's a "debris jam and a safety hazard." A stone bridge will be erected, the pier removed via the bridge, and the bridge removed as well. Supervisor Rudisill said the reasons for removal seem logical, and he wondered about the cost involved.

Solicitor's report – Attorney Andrew Miller

- Code update – draft received; Mr. Miller is still reviewing it
- Proposed Ordinance 2015-2, to amend the Chesapeake Bay Agreement. Mr. Trout reported on what projects are in the works under this Agreement. East Manchester Township is "on the short list" for several projects, Mr. Trout said. **Motion by Supervisor Rudisill, second by Chairman Gross, to adopt Ordinance 2015-2. All members voted aye; motion carried.**
- Penn Waste Contract Extension Request – current contract will expire June 2015. The Township can elect to request a two-year extension until June 2017. The contractor is offering to include twice yearly yard waste pickups. Does the Board want to request the extension and/or renew the contract? Mr. Gentzler noted that a representative from Penn Waste offered to attend the March meeting of the Board of Supervisors to address any questions or concerns. Supervisor Rudisill had a question about large-item pickups. Because the residents who use the "tag a bag" service must pay for disposal of large items, very often the items just get dumped elsewhere in the Township. If the carrier were to permit large item pickups for the "tag a bag" customer, perhaps that dumping practice can be prevented. That's a good question for the carrier. It was noted that the carrier will not pick up electronics anymore; the county has a two-Saturday-per-month drop-off for electronics.
- Resolutions for Street Adoptions for Bartlett Drive and Espresso Way. **Motion by Chairman Gross, second by Vice Chairman Naylor, to adopt Resolution 2015-6, adopting a portion of Espresso Way, AND Resolution 2015-7, adopting a portion of Bartlett Drive. All members voted aye; motion carried.**

Engineer's report – Byron Trout

Inspections

Plan reviews

Correspondence

MS4 and Chesapeake Bay plan

Motion by Supervisor Rudisill, second by Vice Chairman Naylor, to approve the requests for surety reduction by JJFour in the amount of \$1,000, leaving a remaining balance of \$0 AND by Advance Auto in the amount of \$215,136.79, also leaving a balance of \$0, per Mr. Trout's recommendations. All members voted aye; motion carried.

Secretary/Treasurer/Manager's report – Dave Gentzler

Sewer Authority – Joel Klinedinst reported that the Authority is looking into qualifying for some grant money.

Recreation Board – From the audience, Ken Dunbar noted that he sent another amended Agreement to Mr. Gentzler for his review. He noted that Manchester Borough approved the Agreement last night. Discussion was held. The Board members will review the Agreement for action at a later meeting. Mr. Dunbar asked if the Board will approve the continuation of the summer program, pending the adoption of the Agreement, just so the staff can get moving on applications and background checks, etc. Vice Chairman Naylor requested that a portion of the Rec Board minutes be incorporated into the Agreement, and add auditing language. Will do. **Motion by Vice Chairman Naylor, second by Supervisor Rudisill, to continue the summer program, contingent upon the adoption of the Agreement. All members voted aye; motion carried.**

Also from Mr. Dunbar, soccer practice starts on March 9; please have the portable toilets ready. Grub and winterization treatment to be repeated this year. Field conditions are improving.

Zoning Officer – no questions. Ms. Taylor added that she inspected the Market Street, Saginaw property and is citing the owner for the vehicle violation. At 5320 North George Street Extended, she will need to wait to cite the owners for trash violations again. Snow and ice citations will be forthcoming after tomorrow's inspections. Ken Lititz from PPL asked Ms. Taylor about the procedures for erecting two buildings and a silo; her answer was that they must file a land development plan. They never want to hear that, and every time Ms. Taylor mentions that requirement, they back off their plans. Chairman Gross thanked and congratulated Blaine Rentzel (in the audience) for his years of service as Chairman of the Planning Commission.

Public Works Director – No questions or additions. Chairman Gross offered kudos to the road crew for keeping the roads safe and clear with the snow we've had.

Motion by Chairman Gross, second by Vice Chairman Naylor, to adopt Resolution 2015-8, Beshore School Road Signal Approval, authorizing the Township Manager to sign any appropriate documents. All members voted aye; motion carried.

Motion by Supervisor Rudisill, second by Vice Chairman Naylor, to authorize a computer upgrade for the EMS coordinator, with the Township paying \$157.67 to upgrade the system for our hard-working Emergency Management coordinator. All members voted aye; motion carried.

Land Development/Subdivision –

PII Affiliates – North George Street Extended – Rick Castriano, Alpha Consulting Engineers, was present on this plan. The property in question houses Dollar General, a daycare center, and a medical facility. The medical center wishes to expand into the vacant part of the building. This is a reverse subdivision to remove the property line through the building to make this one lot. He noted that the Planning Commission did not recommend approval of the waiver for sidewalks, so the owner has agreed to install the sidewalks as required. No outside construction; only removing an interior wall. Other waivers requested: preliminary plan, concrete curbing (six-month note on plan), and recreation fees. Mr. Trout noted that the macadam curbing is functioning just fine now. Aesthetically speaking, though, the concrete curbing would look better.

Eric Stankowitz spoke, noting that the sidewalk is not going to touch the curbing, per the Planning Commission's discussion and recommendation. Discussion was held on the ramifications of requiring the curbing, bonding, etc. Mr. Trout noted that the sidewalk project will need to be bonded. The curbing would be bonded through PennDOT at the Highway Occupancy Permit stage.

It was noted that this Township rarely grants waivers for curbing, and the six-month note concept turns out to be an administrative nightmare in the long run. Mr. Gentzler feels that it's important to have

consistency in the Board's actions in not waiving this requirement.

Still outstanding: 3A, owner's signature, waivers, and sidewalk surety.

Motion by Supervisor Rudisill, second by Vice Chairman Naylor, to approve the waiver of the preliminary plan and rec fees. All members voted aye; motion carried.

Motion by Supervisor Rudisill, second by Vice Chairman Naylor, to approve the Land Development Plan of PII Affiliates, North George Street Extended, subject to the satisfactory resolution of the following items: obtain owner's signature, payment of surety, and show the curb and sidewalk on plan. All members voted aye; motion carried.

Supervisor's comments

Vice Chairman David L. Naylor – no comments at this time.

Supervisor Barry E. Rudisill – questions and/or discussion of the following items: signs will be upgraded as they need to be replaced. The new tractor was ordered and is to be delivered before the end of March. Why is Gut Road closed? Ice. Will try to approach differently from now on. Chief Stevens requested that Mr. Gentzler notify him specifically when a road is closed. No problem. On April 11, a Northeastern High School class will request a permit to close the bridge in York Haven, in order to dedicate the bridge to a fallen classmate. Traffic will be detoured around that area. On April 14, the Emergency Coordinator will hold a TMI drill/training session. That is the date of the Township Board of Supervisors meeting. It's possible that the county will pay for the advertising to change the meeting date. If not, and the meeting date cannot be changed, Supervisor Rudisill will be unable to attend that Board meeting. **Motion by Chairman Gross, second by Supervisor Rudisill, to move the regular Board of Supervisors meeting from Tuesday, April 14, 2015, to Monday, April 13. All members voted aye; motion carried.** Supervisor Rudisill noted that a study will be done regarding an interchange for Route 83 at Canal Road. Also, there will be consideration of making that section of Canal Road a truck route. The Township will need to find out what the costs will be to accomplish this.

Chairman Steven H. Gross, Jr. – No comments at this time. No Executive Session requested!

Motion by Chairman Gross, second by Vice Chairman Naylor, to pay the bills as presented. All members voted aye; motion carried.

Motion by Chairman Gross, second by Supervisor Rudisill, to adjourn. All members voted aye; motion carried. The meeting adjourned at 8:48 p.m.

Respectfully submitted,

Dave Gentzler
Secretary/Treasurer/Manager

Julie B. Maher,
Recording Secretary