

**EAST MANCHESTER TOWNSHIP
BOARD OF SUPERVISORS
Reorganization Meeting
January 6th 2014**

Present: Chairman Steven H. Gross, Jr., Vice-Chairman David L. Naylor, Supervisor Barry E. Rudisill, Dave Gentzler, Manager/Secretary/Treasurer, Zoning Officer Jon Beck, and one citizen.

The Reorganization meeting was held at the township building; Steven H. Gross, Jr. opened the meeting at 7:00pm.

The Pledge of Allegiance was given to the Flag of the United States of America.

Public comments

Steven H. Gross, Jr. turned the meeting over to Dave Gentzler for the election of Chair and Vice-chair.

A motion by Supervisor Naylor nominating Steven H. Gross, Jr. as Chairman was seconded by Supervisor Rudisill. The motion carried.

The meeting was returned to Chairman Steven H. Gross, Jr.

Chairman Gross thanked the Board and opened the floor for a motion for Vice-Chairman.

Supervisor Rudisill moved to appoint Supervisor Naylor Vice-Chairman. Chairman Gross second. The motion carried.

Vice Chairman Naylor moved that the following official appointments be made:

- **Township Manager/Secretary/Treasurer – Dave Gentzler.**
- **Township Solicitor – Andrew J. Miller / MPL Law Firm**
- **Zoning and Codes Enforcement Officer – Jon Beck**
- **Township Engineer - Byron Trout, P. E. / Gordon L. Brown & Associates Inc**
- **Chief Administrative Officer for Pension Plan - Barry E. Rudisill**

Chairman Gross second. No discussion. The vote was unanimous.

Vice Chairman Naylor moved to appoint Joe Stevens Township Fire Chief. Hearing no second to the motion, the Board tabled this appointment.

Chairman Gross moved that the following official appointments be made:

- **Emergency Management Coordinator – Harry (Bud) Staub**
- **Sewage Enforcement Officer – David Brown, SEO**
- **Alternate Sewage Enforcement Officer – Robert Whitmore, SEO**
- **Well Inspection Agency – Gordon Brown and Associates, Inc.**
- **Animal Control Officer – Mike Ellis, Ellis Wildlife Control**
- **Township Auditor (vacancy) – Corey Hoff**
- **Janitor – First Capitol Cleaning**

Supervisor Rudisill second. No Discussion. The vote was unanimous.

There was no motion for representative to East Manchester Township Emergency Services.

Chairman Gross moved to appoint Kathy Emswiler representative and Jennifer Cox alternate to the York/Adams Tax Bureau. Vice Chairman Naylor second. No Discussion. The vote was unanimous.

Chairman Gross moved to appoint Dorothy Rohrbaugh, a 5 year term to the Recreation Committee. Supervisor Rudisill second. No discussion. Unanimous vote.

Chairman Gross noted that there are two positions open on the recreation Committee, there were no nominations.

Chairman Gross moved to make the following appointments:

- **Vacancy Board Chairperson – Troy Rentzel**
- **Zoning Hearing Board Member 5 year term expires 2018 – Michael Smyser**
- **Planning Commission Member 4 year term expires 2017 – Michael McCowan**

Vice Chairman Naylor second. No discussion. Unanimous vote.

Supervisor Rudisill moved to appoint the following members to the Agriculture Security Committee:

- **Steven Gross Jr.**
- **Ray Hoover**
- **Blaine Rentzel**

Vice Chairman Naylor second. No discussion. Unanimous vote.

Supervisor Rudisill moved to appoint John Nace a four year term to the Northeastern York County Sewer Authority. Expires December 31st 2017. Chairman Gross second. No Discussion. Unanimous vote.

Vice Chairman Naylor moved to appoint all three supervisors as representatives to the Northeastern Police Advisory Board. Chairman Gross second. Unanimous vote.

Vice Chairman Naylor moved to appoint *Robert Nace* Citizen at large to the Northeastern Police Advisory Board. Chairman Gross second. Unanimous Vote.

Vice Chairman Naylor moved to make the following appointments:

- **Appoint *Commonwealth Code Inspection Service* Inspection Agencies for Building Codes Enforcement**
- ***Three supervisors* representatives to the York County Local Government Advisory Committee.**
- ***Supervisor Rudisill* Chief Administrative Officer for Pension Plan.**

Chairman Gross moved to set the following meeting dates and times:

A. Board of Supervisors--Second Tuesday and Fourth Wednesday—7 PM

B. Planning Commission--Fourth Tuesday—7 PM

C. Zoning Hearing Board--Fourth Thursday—7 PM

D. Recreation Board--First Wednesday—7 PM

Vice Chairman Naylor second. No discussion. Unanimous vote.

Vice Chairman Naylor moved to establish mileage rate for use of personal vehicles for Township business at the

Current IRS rate 56 Cents (2013=56.5)

Supervisor Rudisill second. Unanimous vote.

Chairman Gross moved to adopt Resolution 2014-1 Depositories for Township funds:

Susquehanna Bank / Plgit / M&T

Supervisor Rudisill second. Unanimous vote.

Resolution 2014 – 2 Set Fees for 2014 – this resolution was tabled.

Chairman Gross moved to adopt Resolution 2014 – 3 Appoint Company to do Audit

Fink and Company

Supervisor Rudisill second. Unanimous vote.

Chairman Gross moved to adopt Resolution 2014 - 4 Setting Tax Collection Fees and Compensation for 2014. Supervisor Rudisill second. Unanimous vote.

Supervisor Rudisill moved to adopt Resolution 2014 – 5 approving the addition of land to the Ag Security Area. Chairman Gross second. Unanimous vote.

Supervisor Rudisill moved to adopt Resolution 2014 – 6 Transfer of unencumbered money.

Chairman Gross second. Unanimous vote.

Chairman Gross moved to Dave Gentzler Voting Delegate to the State Convention.

Chairman Gross second. Unanimous vote.

Chairman Gross moved to authorize the following:

- **Supervisors, Auditors, and Tax Collector as Delegates to the York County Convention.**
- **Tax Collector to attend the Tax Collector's Convention.**
- **PSATS membership and subscriptions of the Township News:**
3 - Supervisors / Chair Person for each Board
1 - Copy for Township Office
1 - Copy for Township Manager

Vice Chairman Naylor second. Unanimous vote.

Chairman Gross moved to approve the following 2014 Holidays:

New Years Day – Wednesday, January 1st
Good Friday - Friday, April 18th
Memorial Day - Monday, May 26th
Independence Day – Friday, July 4th
Labor Day - Monday, September 1st
Thanksgiving - November 27th & 28th
Christmas – December 25th & 26th
New Years Day - January 1st, 2015

Vice Chairman Naylor second. Unanimous vote.

Chairman Gross moved Set Bonding for Treasurer at \$2,000,000. Supervisor Rudisill second. Unanimous vote.

14. Supervisors Comments – no comments

Chairman Gross moved to approve and pay bills as presented. Supervisor Rudisill second. Unanimous vote.

Chairman Gross move to Adjourn. Supervisor Rudisill second.

The meeting adjourned at 8:47PM.