

**EAST MANCHESTER TOWNSHIP  
BOARD OF SUPERVISORS  
Reorganization Meeting  
January 5<sup>th</sup> 2015**

Present: Supervisor Steven H. Gross, Jr., Supervisor David L. Naylor, Supervisor Barry E. Rudisill, Dave Gentzler, Manager/Secretary/Treasurer, and one citizen.

The Reorganization meeting was held at the township building; Steven H. Gross, Jr. opened the meeting at 7:00pm.

The Pledge of Allegiance was given to the Flag of the United States of America.

Public comments – there were no public comments

Steven H. Gross, Jr. turned the meeting over to Dave Gentzler for the election of Chair and Vice-chair.

**A motion by Supervisor Rudisill nominating Steven H. Gross, Jr. as Chairman was seconded by Supervisor Naylor. The motion carried.**

The meeting was returned to Chairman Steven H. Gross, Jr.

Chairman Gross thanked the Board and opened the floor for a motion for Vice-Chairman.

**Supervisor Rudisill moved to appoint Supervisor Naylor Vice-Chairman. Chairman Gross second. The motion carried.**

**Vice Chairman Naylor moved that the following official appointments be made:**

- **Township Manager/Secretary/Treasurer with a \$2,000,000.00 bond requirement – Dave Gentzler**
- **Township Solicitor – Andrew J. Miller / MPL Law Firm**
- **Zoning and Codes Enforcement Officer – Kristie Taylor**
- **Township Engineer - Byron Trout, P. E. / Gordon L. Brown & Associates Inc**
- **Township Fire Chief – Joe Stevens**
- **Emergency Management Coordinator – Harry (Budd) Staub**
- **Sewage Enforcement Officer – Dave Brown – Alternate Robert Whitmore**
- **Well Inspection Agency – Gordon Brown & Associates**
- **Animal Control Officer – Ellis Wildlife Control, Mike Ellis**

**Supervisor Rudisill second. No discussion. The vote was unanimous.**

**Chairman Gross moved that the following official appointments be made:**

- **Auditor (vacancy) – Corey Hoff**
- **Representative to East Manchester Township Emergency Services – David Naylor**
- **Representative and alternate to the York/Adams County Earned Income Tax Bureau – Kathy Emswiler – Alternate, Jennifer Cox**
- **Vacancy Board Chairperson – Troy Rentzel**

- Duane Moyer to the Zoning Hearing Board a 5 year term expires 2019
- Robert Nace to the Planning Commission for a 4 year term expires 2018
- Steven H. Gross Jr., Barry Rudisill and David Naylor Representatives to the Northeastern Police Advisory Board
- Deborah Popp Deputy Tax Collector
- Citizen at Large to the Northeastern Police Advisory Board – Robert Nace
- Inspection Agency for Building Codes – Commonwealth Code Inspection Service
- Representatives to the York County Local Government Advisory Board - Steven H. Gross Jr., Barry Rudisill and David Naylor
- Chief Administrative Officer for Pension Plan - Barry E. Rudisill

Vice Chairman Naylor second. No discussion. The vote was unanimous.

Chairman Gross noted that there are two positions open on the recreation Committee, there were no nominations.

**Resolution 2015-1 - Vice Chairman Naylor moved to adopt Resolution 2015-1 Depositories for Township funds: Susquehanna Bank / Plgit / M&T Supervisor Rudisill second. No discussion. Unanimous vote.**

**Resolution 2015-2 – Vice Chairman Naylor moved to adopt Resolution 2015-2, setting fees for 2015. Supervisor Rudisill second. The changes in the fee schedule were discussed. The vote was unanimous. The motion carried.**

**Resolution 2015-3 – Chairman Gross moved to table. Vice Chairman Naylor second.**

**Resolution 2015-4 – Chairman Gross moved to adopt Resolution 2015-4 Setting Tax Collection Fees and compensation for 2015. Vice Chairman Naylor second. The vote was unanimous.**

**Vice Chairman Naylor moved to confirm, certify, or authorize the following:**

- **Janitorial Service - *First Capital Cleaning***
- **Computer Technician/Information Technology – *Datapatch***
- **Turf Management for Township Parks – *Trugreen***
- **Certify Supervisors, Auditors, and Tax Collector as Delegates to the York County Convention.**
- **Certify Delegates and Voting Delegate to the State Convention - *Voting Delegate - Dave Gentzler***
- **Authorize Tax Collector to attend the Tax Collector’s Convention.**
- **Authorize PSATS membership and subscriptions of the Township News**
- **Confirm mileage rate for use of personal vehicles for Township business  
Current IRS rate 57.5 Cents (2014=56)**

**Supervisor Rudisill second. The vote was unanimous. The motion carried.**

**Chairman Gross moved to set the following meeting dates and times:**

**A. Board of Supervisors--Second Tuesday and Fourth Wednesday—7 PM**

**B. Planning Commission--Fourth Tuesday—7 PM**

**C. Zoning Hearing Board--Fourth Thursday—7 PM**

**D. Recreation Board--First Wednesday—7 PM**

**Vice Chairman Naylor second. No discussion. Unanimous vote.**

**Chairman Gross moved to approve the following 2015 Holidays:**

- ***Good Friday - Friday, April 3<sup>rd</sup>***
- ***Memorial Day - Monday, May 25<sup>th</sup>***
- ***Independence Day – Monday, July 6<sup>th</sup>***
- ***Labor Day - Monday, September 7<sup>th</sup>***
- ***Thanksgiving - November 26<sup>th</sup> & 27<sup>th</sup>***
- ***Christmas – December 24<sup>th</sup> and 25<sup>th</sup>***
- ***New Years Day – Friday, January 1<sup>st</sup>, 2016***

**Vice Chairman Naylor second. Unanimous vote.**

Supervisors Comments – Supervisor Rudisill requested staff to investigate a report of a junk vehicle on Catalina Dr. Also, the Bridge across the Conewago Creek (on George St) will be dedicated to Randy Schell, a class mate killed in the line of duty in Viet Nam. Mr. Schell was awarded the Silver Star and the Bronze Star.

**Chairman Gross moved to approve and pay bills as presented. Supervisor Rudisill second. Unanimous vote.**

**Motion by Chairman Gross, second by Supervisor Rudisill, to recess to an Executive Session. All members voted aye; motion carried. The meeting recessed at 8:25 p.m.**

**Motion by Chairman Gross, second by Supervisor Naylor, to adjourn. All members voted aye; motion carried. The meeting adjourned at 9:10p.m.**