

EAST MANCHESTER TOWNSHIP
Board of Supervisors
November 8, 2016

Present: Chairman Steven H. Gross, Jr., Vice-Chairman David L. Naylor, Supervisor Barry E. Rudisill, Attorney Andrew Miller, Dave Gentzler, Manager/Secretary/Treasurer, Engineer Byron Trout, Zoning Officer Kristie Masemer, Recording Secretary, and ten citizens.

At a regular meeting held at the township building, Chairman Steven H. Gross, Jr. called the meeting to order at 7:00 p.m.

The Pledge of Allegiance was given to the Flag of the United States of America.

Chairman Gross disclosed that since the meeting of October 26, 2016, the Board neither met nor conducted any business.

Motion by Supervisor Rudisill, second by Vice Chairman Naylor, to approve the minutes of the meeting of October 11, 2016. All members voted aye; motion carried.

Motion by Chairman Gross, second by Supervisor Rudisill, to approve the minutes of the Budget meeting held on October 26, 2016. All members voted aye; motion carried. No tax increase for 2017.

Public Comments

James Reandeaux, Five Bryn Way, asked the difference between an “adopted” road and a “dedicated” road. Mr. Gentzler explained that an adopted road is adopted by the Township for maintenance. With a dedicated road, the ROW is dedicated to the Township, and the Township owns the ROW. Mr. Reandeaux noted that in Phase III of the Northern Heights developments, the roads have been adopted by the Township, prior to all the improvements being made; why? This is not in accordance with the Township’s own ordinance. He’s concerned that the improvements will not be made. Mr. Gentzler explained that the Township has retained surety for those improvements. The reason that the Board urged the Township to adopt the roads is because for ten years or so, the residents did not have the benefit of the Township services such as snow removal. Do the residents want to have the sidewalks finished? Yes, in part. The Township figured it was doing the residents a favor by adopting the roads so that they can be plowed and maintained, etc. Mr. Gentzler noted that the surety reduction for this development is on tonight’s agenda, but that vote can be tabled if that would help. Discussion was held on the NPDES permit.

Emergency Services Report

Fire Chief’s Report – Chief Stevens noted that there’s a parking issue at the polling location. Fire police have been on duty all day. What to do? A letter to the County from as many authorized people as possible. Mr. Naylor suggested to include in the letter a possible solution. [possibly the middle school]

Eagle Fire Company – 2016-17 Recruitment Retention Report – **Motion by Supervisor Rudisill, second by Vice Chairman Naylor, to approve the release of the retention funds to Eagle Fire Company as proposed, and upon receipt of the same information from Chief Stevens as to how his department proposes to use its funds, a separate check will be issued to that department as well. All members voted aye; motion carried.**

Emergency Operations Plan (EOP) – **Motion by Chairman Gross, second by Supervisor Rudisill, to approve the EOP as proposed. All members voted aye; motion carried.**

Special Request

Nothing at this time.

Correspondence

The Northeastern Senior Center acknowledged the Township's donation.

PUC – 717 Area Code decision – the area will be using a new area code. Residents will keep their own phone number, but will need to dial the new area code to reach even a neighbor with the new area code.

Solicitor's report – Attorney Andrew Miller

- Mar-Ben Surety was pulled and was received by the Township and put into escrow.
- Tax Collector Compensation – Attorney Miller noted that the County is no longer collecting the per capita taxes, nor is it paying the tax collector for processing. Would the Township offer that payment? There was a discrepancy between the Township's and County's perception of how much work is involved with collecting and/or enumerating. Wasn't this addressed last month? Yes, it was. Issue resolved. Never mind.
- Tax Rate Resolution -- **Motion by Chairman Gross, second by Supervisor Rudisill, to adopt Resolution 2016-13: per capita \$5/person, 1% transfer tax; 1% Earned Income Tax; property tax 1.04 mils; fire hydrant assessment 0.11 mils; street light .76 per linear foot in the lighting districts. All members voted aye; motion carried.**
- Code Update – still in the works.

Engineer's report – Byron Trout

Inspections

Plan reviews

Correspondence

MS4 and Chesapeake Bay Plans

Motion by Supervisor Rudisill, second by Vice Chairman Naylor, to *table* the surety reduction request by Northern Heights in the amount of \$124,950.65, leaving a remainder of \$124,222.86. No vote. Motion failed.

Motion by Supervisor Rudisill, second by Vice Chairman Naylor, to *deny* the surety reduction request by Northern Heights in the amount of \$124,950.65, leaving a remainder of \$124,222.86, based on the discussion earlier in the meeting, noting that the developer can resubmit the surety request. All members voted aye; motion carried.

Motion by Supervisor Rudisill, second by Chairman Gross, to approve the surety reduction request for Chestnut Valley, Phase 3A, in the amount of \$1,355.20, leaving a balance of \$0; AND to approve the surety reduction request for Chestnut Valley, Phase 3B, in the amount of \$2,744.28, again leaving a balance of \$0, both per the engineer's recommendation. All members voted aye; motion carried.

Motion by Chairman Gross, second by Supervisor Rudisill, to reduce the surety for Chestnut Valley Phase 4, in the amount of \$41,176.44, leaving a balance of \$32,120.66, per the engineer's recommendation. All members voted aye; motion carried.

Secretary/Treasurer/Manager's report – Dave Gentzler

Sewer Authority – Minutes are available for review. No questions from the Board. Joel Klinedinst noted that the Authority is making progress collecting overdue accounts.

Recreation Board – 2017 Playground budget – Mr. Naylor had a question about the Capital Expenses

account.

Zoning Officer – Vice Chairman Naylor asked some questions about an interior inspection and the preparation of yard sale permits. Is there a bulk or blanket permit for a large number of vendors in the same place, as in the Leg-Up Farm Fall Festival? The office staff spends a fair amount of time preparing these permits. Perhaps adjust it under the Fee Schedule, Mr. Miller suggested. Mr. Gentzler noted that the staff time has indeed been decreased with streamlined procedures. Staff is still thinking of ways to make the process even better.

Mrs. Masemer added to her report – information about the local house with the hole in the roof. It was sold, so there should be improvement. She will be contacting the new owners.

Public Works Director – leaf collection going well. Also, the road crew needs a new snowplow blade for the grader; Mr. Gentzler cannot find a suitable used one. Cost is \$8,278 for a new one, which the Township road crew will fit to the grader. **Motion by Vice Chairman Naylor, second by Chairman Gross, to authorize the purchase of the new snowplow fixed right-angle blade for the grader, using funds (\$8,278) from the 2016 budget. All members voted aye; motion carried.**

Animal Control Services – Julie Drebusenko was present to request consideration to be the animal control officer for the Township. Mr. Gentzler asked about the actual nature of the services and prices. He'd like to compare the previous service with the proposed service, and perhaps the Board can make a decision in December. Attorney Miller will also review the contract and advise the Board.

SPCA Agreement – wait until December.

Land Development/Subdivision –
Nothing at this time.

Motion by Chairman Gross, second by Supervisor Rudisill, to pay \$8,898 (57%) to Manchester Borough for Union Fire Company. Two members voted aye; Naylor opposed. Motion carried.

Supervisor's comments

Vice Chairman David L. Naylor – check the lighting at the Hillwood property – lots of glare. Are the lights dimmed after 10 p.m.?

Supervisor Barry E. Rudisill – rough cross-cuts on Codorus Furnace Road – any progress? Mr. Gentzler pursued it with no results. Also, the 4-way stop proposal Boxwood and Poplar – traffic study just received --- no movement yet. Security light in the park – shopping for the light.

Chairman Steven H. Gross, Jr. – no questions or comments.

Motion by Chairman Gross, second by Vice Chairman Naylor, to pay the bills as presented. All members voted aye; motion carried.

Mr. Gentzler requested a brief Executive Session to discuss personnel matters. **Motion by Chairman Gross, second by Supervisor Rudisill, to recess to Executive Session for personnel discussion. All members voted aye; motion carried.** The meeting *recessed* at 8:19 p.m.

The meeting reconvened at 9:04pm, there was no further discussion.

Motion by Chairman Gross, second by Supervisor Rudisill, to adjourn. All members voted aye; motion carried. The meeting adjourned at 9:05p.m.

December 16, 2016

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Respectfully submitted,

Dave Gentzler
Secretary/Treasurer/Manager

Julie B. Maher,
Recording Secretary