

EAST MANCHESTER TOWNSHIP
Board of Supervisors
December 11, 2018

Present: Chairman Steven H. Gross, Jr., Supervisor Barry E. Rudisill, Attorney Stephanie Kogut, Dave Gentzler, Manager/Secretary/Treasurer, Engineer Byron Trout, Zoning Officer Kristie Masemer, Recording Secretary, and 11 citizens. Absent with prior notice: Vice-Chairman David L. Naylor.

At a regular meeting held at the township building, Chairman Steven H. Gross, Jr. called the meeting to order at 7:00 p.m.

The Pledge of Allegiance was given to the Flag of the United States of America.

Chairman Gross disclosed that since the meeting of November 13, 2018, the Board neither met nor conducted any business.

Motion by Supervisor Rudisill, second by Chairman Gross, to approve the minutes of the meeting of November 13, 2018. All members voted aye; motion carried.

Public Comments

Joel Klinedinst asked about the progress on his suggestion of renaming the Saginaw playground to “the John G. Brown, III, Memorial Playground” in memory of Mr. Brown’s contributions to the Township. Mr. Klinedinst said that he checked the minutes of the Township meetings for any record of any discussion and found none. He is concerned that this suggestion has fallen through the proverbial cracks. Indeed, no further discussion or action was taken since Mr. Klinedinst’s suggestion at the Board of Supervisors meeting of August 14, 2018, the minutes of which state: “Also, Mr. Klinedinst suggested that Saginaw Park be named John G. Brown, III, Park, after the man who contributed so much to the Township. That would be a lovely tribute.”

Emergency Services Report

Fire Chief’s Report– Chief Stevens added that their steamed shrimp fundraiser is underway; place your orders by 12/20 for Christmas Eve, by 12/27 for New Year’s Eve. Cost is \$9 per pound. Order up! There have been no other issues with the Kinsley false alarms. Great news, indeed.

Eagle Fire Co. - Recruitment and Retention – it’s great to see this comprehensive report from this department. The Board members received a copy of policies and procedures, and it was noted that a CPA will examine the records as the Board requested. A CPA also has been identified. Will there be a treasurer? The CPA will act as the Treasurer, at least for a while. That seems like a good idea. Retention money will be used for t-shirts. Two payments of \$37,500 were not released. **Motion by Chairman Gross, second by Supervisor Rudisill, to release the retention funds of \$5K to both fire companies. All members voted aye; motion carried. Motion by Chairman Gross, second by Supervisor Rudisill, to release the Fire Protection Funds in the amount of \$75K to Eagle Fire Company, based on the documentation that the company provided. All members voted aye; motion carried.** Thank you to the Fire Company for providing the information that the Board requested and for complying with their requests. Well done.

NEAEMS Monthly Report – no additions or discussion.

NEAEMS Thank You Letter—no discussion

Special Requests

YRRC Winter Series Northeastern 5K -- Greg Cauller, Race Director for the York Winter Series, December 11, 2018

was present on this request. The race will be held on the first Saturday in March, 2019, and will be staged in its entirety from the high school--start/finish/parking. Police have been notified of the details. The only thing left on the road might be flour from marking the turns. No motion required for permission to hold this race as presented.

Satellite Library Service - Pick Up/Drop Off Location -- no one was present on this request. This service is offered in Manchester and Springettsbury; not enough room or staff to accomplish this in the Township. Perhaps see about the Senior Center?

Correspondence

Disaster relief funding available for farms

Solicitor's report – Attorney Andrew Miller

- Canal Road Betterment Task Force 7.1 Canal Road Betterment Task Force – Agreement still pending.
- Ordinance 2018-4 (Snow Removal; Parking During Snow Emergencies) – Chairman Gross isn't entirely enamored of this Ordinance. Mrs. Masemer would really like to have this in place so that she can enforce snow removal violations. **Motion by Supervisor Rudisill, second by Chairman Gross, to adopt Ordinance 2018-4 as advertised.** All members voted aye; motion carried.
- Buffer and Screen Zoning Ordinance Amendments – YCPC and EMTPC are *not* recommending adoption of these proposals. Discuss at a later meeting. *Tabled* for tonight.
- Update to Motor Vehicle and Traffic Regulation Ordinance – *Tabled* for tonight.
- General Ordinance Amendments – regarding Air B&B regulations, Attorney Kogut reported that there are no regulations currently in place in EMT. She will provide sample ordinances for the Board members to review. Also, regarding false alarms related to security systems, similar to what was happening at Kinsley; a sample ordinance will be provided. Third, regarding the appearance of properties that aren't necessarily blighted or weed-ordinance violations, Attorney Kogut noted that there are no simple answers. Sample ordinance language to be provided.
- Brief Executive Session requested to discuss damage to Township property; Brunner Island; and a few other matters.

Engineer's report – Byron Trout

Inspections

Plan reviews

Correspondence

MS4 and Chesapeake Bay Plan

Brunner Island Final Subdivision Plan – this plan has conditionally been approved by York County and York Haven Borough. Part of the involved area lies within East Manchester Township, and EMT needs to sign the plan acknowledging its existence and filing. **Motion by Chairman Gross, second by Supervisor Rudisill, to approve the final subdivision plan of Brunner Island, provided that the Township is not bound by anything.** All members voted aye; motion carried.

Regarding 84 Zions View Road – Chairman Gross asked if the developer is in compliance with conservation issues? Yes. Mr. Trout gave a general update on the progress. Discussion was held on whether the Canal Road entrance is being used as a construction entrance. (Not really, just the occasional work truck, no heavy equipment or trucks.) Mr. Trout is keeping in contact with the people onsite. The site superintendent has been keeping Mr. Trout up to date as to their progress and what will be going on nearly every day.

Secretary/Treasurer/Manager's report – Dave Gentzler

Sewer Authority –

October meeting minutes – no discussion

November special meeting minutes – no discussion

Recreation Board – no minutes available

Public Works Report – leaf collection is finished for the season. The trucks are being converted to snow removal vehicles.

Zoning Officer's Report – three cases for a Zoning Hearing Board meeting on December 28. Still short a member, but that won't preclude having a meeting. The property on Dellinger Road asked for an extension of time until May of 2019. This is the third such extension. Chairman Gross is not in favor of this request. Mrs. Masemer reported that the owner wants to have all the vehicles removed as soon as possible. How about a time closer than May? Staff should work with the property owner to find "a happy medium" on the time extension issue. Also, a junkyard owner is behind on taxes. Reminder: no permits will be issued until taxes are current.

SPCA Agreement – **Motion by Supervisor Rudisill, second by Chairman Gross, to approve the agreement and pay \$3,632.00 to the SPCA. All members voted aye; motion carried.**

The 2019 Budget has been advertised and laid open for inspection as required. Chairman Gross reported that it is a balanced budget with no tax increase. **Motion by Chairman Gross, second by Supervisor Rudisill, to approve the 2019 Budget as presented and advertised. All members voted aye; motion carried.**

Motion by Chairman Gross, second by Supervisor Rudisill, to approve Resolution 2018-12 to authorize the following transfers to reconcile the Township's records/accounts:

1. \$400.00 from Account 01.400.740, General Government Capital Expense, to Account 01.402.115, Auditors;
2. \$1,000.00 from Account 01.400.740, General Government Capital Expense, to Account 01.403.200, Materials and Supplies;
3. \$36,000.00 from Account 01.400.740, General Government Capital Expense, to Account 01.414.313, P/Z Engineering/Planning;
4. \$1,500.00 from Account 01.400.740, General Government Capital Expense, to Account 01.430.230, Gasoline;
5. \$100.00 from Account 01.452.320, Recreation General Expense, to Account 01.452.300, Saginaw Playground;
6. \$4,500.00 from Account 01.486.000, Workers Compensation, to Account 01.486.156, Health Insurance; and
7. \$70,000.00 from Account 35.439.000, Construction Materials, to Account 35.438.200, Highway Maintenance Supplies.

All members voted aye; motion carried.

Land Development/Subdivision –

None at this time.

Supervisor's comments

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Supervisor Barry E. Rudisill – regarding the water in Mr. Dolen’s backyard, coming from Starbucks – Mr. Rudisill reported that one person from Starbucks went to the site and is to report back. Also, status of the camera truck for sewer authority? Still a work in progress; Township personnel will inspect. Also, RC club/concession stand update? Still on the Musser property. Steamboat Boulevard stormwater issue, the Penn Waste situation—how’s that coming along? It’s not completed yet because of uncooperative weather. Quarry – did the Township ever pursue the mining permit? No. Mr. Trout will check. Regarding Mr. Marks’ problem of water ponding in Sherman Oaks – Mr. Gentzler found no water issue. Unsure where the problem is. Mr. Gentzler will check with him again.

Chairman Steven H. Gross, Jr. – reminder -- Reorganization Meeting will be held, as required, on Monday, January 7, 2019, at 6 p.m., with the regular meeting to follow at 7 p.m. There will be no meeting on Tuesday, January 8!

Motion by Chairman Gross, second by Supervisor Rudisill, to pay the bills as presented. All members voted aye; motion carried.

Motion by Chairman Gross, second by Supervisor Rudisill, to *recess* to Executive Session. The meeting *recessed* at 8:08 p.m.

The meeting reconvened at 8:30 p.m.

Motion by Chairman Gross to authorize the Township Solicitor to draft and send a second letter to the York County Commissioners opposing the establishment of a Stormwater Authority. The letter should sound off of the recent petition presented to the Commissioners by other Townships. Second by Supervisor Rudisill. All members voted aye; motion carried.

Motion by Chairman Gross, second by Supervisor Rudisill, to adjourn. All members voted aye; motion carried. The meeting adjourned at 8:40 p.m.

Respectfully submitted,

Dave Gentzler
Secretary/Treasurer/Manager

Julie B. Maher,
Recording Secretary