

EAST MANCHESTER TOWNSHIP
Board of Supervisors
June 12, 2018

Present: Chairman Steven H. Gross, Jr., Vice-Chairman David L. Naylor, Supervisor Barry E. Rudisill, Attorney Andrew Miller, Dave Gentzler, Manager/Secretary/Treasurer, Engineer Byron Trout, Recording Secretary, and ten citizens.

At a regular meeting held at the Township building, Chairman Steven H. Gross, Jr. called the meeting to order at 7:00 p.m.

The Pledge of Allegiance was given to the Flag of the United States of America.

Chairman Gross disclosed that since the meeting of May 8, 2018, the Board conducted a thorough road inspection (all three Supervisors and Manager). There are brief minutes associated with that inspection. No residents were present. No votes or motions were made.

Motion by Chairman Gross, second by Supervisor Rudisill, to approve the minutes of the meeting of May 8, 2018. All members voted aye; motion carried. Motion by Chairman Gross, second by Vice Chairman Naylor, to approve the outline of the June 11, 2018, road inspection minutes. All members voted aye; motion carried.

Public Comments

Nothing at this time.

Emergency Services Report

Fire Chief's Report – Chief Stevens added that settlement was made on the purchase of 205 York Street. Further procedures are underway. This building will be used (at least for now) for storage.

Ambulance Club – it was noted that the collections are still progressing.

Eagle Fire Company Correspondence – Mt. Wolf sent a letter to the Township; they thought the two companies are merging. This is actually untrue. Chairman Gross checked; there was nothing in the April minutes to give anyone this idea; in May's minutes, it was noted that the two companies are going to work together better. In this letter, Mt. Wolf's Chief requested a meeting with the Board members without the presence of Chief Stevens. From the audience, Chief Stevens indicated that he knows nothing about any merger. Everyone's a bit confused and concerned. Chairman Gross feels that there's always ample opportunity each month at the Board meeting for emergency services discussion, etc., and that there's no reason for any private meeting to occur.

Special Request

Fire Hydrant Tax (April/May) – some discrepancies were indeed found, so it's good that the list was reviewed. **Motion by Chairman Gross, second by Supervisor Rudisill, to approve the list (as indicated below) and refund the monies, which total \$1,727.08, noting that the previous list was in error. Affected property owners, addresses, (all but the last one in Manchester) and amounts: Ronnie and Linda Hollinger, 5 Old School Lane, \$131.93; Lea Coake, 15 Old School Lane, \$142.40; Kyle and Sarah Gepfer, 25 Old School Lane, \$147.30; Lindsey and Carolyn Staley, 35 Old School Lane, \$173.50; David and Sandra Ferree, 45 Old School Lane, \$151.60; Drew Lehr, 15 Hill Street, \$61.35; Cline and Sue Ann Payne, 25 Hill Street, \$131.80; Douglas and Sheri Murphy, 30 Hill Street, \$96.70; Scott Stoner, 35 Hill Street, \$12.64; Richard and Shonna Weidner, 20 Hill Street, \$134.00; Neil Mooney, 95 Old School Lane, \$100.65; Clifford and Denine Peters, 455 Park Street,**

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\$110.05; Christopher Gantz and Angela Knokey, 439 Park Street, \$111.11; Robert and Kelly Chaney, 435 Park Street, \$98.60; Maxine Wills, 427 Park Street, \$96.53; and Norman Eckard, 181 Chestnut Street, Mt. Wolf, \$160.92. All members voted aye; motion carried.

Correspondence

Flood and Water Pollution Solutions Meeting, YCPC – invitation to attend the meeting Thursday, June 21, 7 p.m., at the old Central High School.

Solicitor's report – Attorney Andrew Miller

- Canal Road traffic improvements – nothing discussed.
- 462 York Street – demolition contracts have been negotiated. The owner presented a contract to perform the work. A demolition permit will be issued; the Township will need to inspect the work upon completion. Can a time frame be specified? The permit hasn't actually been issued yet, and the Board may certainly impose a time limit within which the work must be completed. How about 30 days? Sold. All costs advanced by the Township must be reimbursed.
- 480 Canal Road Extended – a contractor prepared a contract for this property. Bid amount: \$16,800. **Motion by Supervisor Rudisill, second by Vice Chairman Naylor, to approve the bid for demolition of 480 Canal Road Extended in the amount of \$16,800.00 to Bernard Anthony. All members voted aye; motion carried.**
- Wheatland Manor – developer's agreements circulated and revised. No building permits to be issued until all public improvements are completed for all lots.
- Employee Handbook – to be discussed in Executive Session before any action is taken.

Engineer's report – Byron Trout

Inspections

Plan reviews

Correspondence

East Manchester Township Zoning – in May, 21 permits were issued and 8 more applications were received. Mrs. Masemer's absence is keeping Mr. Trout busy and on his toes. There will be a Planning Commission meeting this month.

MS4 and Chesapeake Bay Plan

Motion by Chairman Gross, second by Vice Chairman Naylor, to approve the surety reductions for Chesapeake Valley as follows, per the Engineer's recommendation: Phase 3A, release \$1,355.20, leaving a balance of \$0; Phase 3B, release \$2,744.28, leaving a balance of \$0; and Phase 4, release \$12,784.62, leaving a balance of \$19,336.04. All members voted aye; motion carried.

Secretary/Treasurer/Manager's report – Dave Gentzler

Sewer Authority – minutes available; nothing to add.

Recreation Board – no minutes available.

Public Works Director – Mr. Gentzler noted that most of the summer road improvements will be done in July and August. Chestnut Street will see some work and traffic may well be affected.

Zoning Officer – covered in Mr. Trout's report.

2005 bucket truck – Mr. Gentzler reported that there have been some unsafe practices associated with tree trimming, certainly not a good idea. The Township has been borrowing a bucket truck from another municipality. Such a truck if owned by the Township will also serve as a utility truck, so it will see a fair amount of use. The Public Works Department found a 2005 Chevy truck for \$29,900. From the

audience, Scott Elfner has a concern with the Township purchasing a truck with this kind of age on it for the use that it will see. So noted. Vice Chairman Naylor noted that to rent a new truck would be \$2,200 per month. Mr. Gentzler will gladly provide some prices for a newer piece of equipment. **Motion by Vice Chairman Naylor, second by Supervisor Rudisill, to request bids for a used bucket truck. All members voted aye; motion carried.** It was noted that this expenditure would come from the Capital Purchases fund, 430.700, as a budgeted item.

Employee Handbook – to be discussed in Executive Session.

Land Development/Subdivision –
None at this time.

Supervisor's comments

Vice Chairman David L. Naylor – road inspection was impressive; overall good condition of roads; kudos to the road crew for doing such a good job. Also, great job on limited high grass issues.

Vice Chairman Naylor feels that the Board should appoint an alternate member for the Police Board in case a regular member is absent. **Motion by Vice Chairman Naylor, second by Supervisor Rudisill to appoint to the Police Board the following: first alternate Bill Carpenter; second alternate David Gentzler. All members voted aye; motion carried.**

Supervisor Barry E. Rudisill – any progress on identifying the truck that damaged the Shady Lane bridge? None. What's the status on the grant for the Saginaw stormwater work? Mr. Trout said that the paperwork was resubmitted and this will take at least a year; perhaps it will qualify for another grant from a different agency. Mr. Trout's checking on this possibility.

Chairman Steven H. Gross, Jr. – also on the road inspection, he noticed that there are more houses vacant or uncared for in the Township, not a good situation. What to do? These are abandoned and blighted properties and present possible liabilities to the Township. Attorney Miller can provide language for a blighted property ordinance. Mr. Gentzler noted that some of the properties are not actually dangerous, just likely not to be sold. Attorney Miller noted that the Township does have the authority to remove dangerous structures, but they have to be proven dangerous and unsecured. If the property is locked or secured against entry, that's more difficult.

Motion by Chairman Gross, second by Supervisor Rudisill, to pay the bills as presented. All members voted aye; motion carried.

Motion by Chairman Gross, second by Vice Chairman Naylor, to recess to Executive Session for personnel discussion. All members voted aye; motion carried. The meeting *recessed* at 7:46 p.m. The meeting was reconvened at 8:30 p.m.

Vice- Chairman Naylor moved to adopt resolution 2018-10, adopting the revised Employee Handbook, second by Supervisor Rudisill. There was no discussion. All members voted aye; motion carried.

Motion by Vice Chairman Naylor, second by Supervisor Rudisill, to adjourn. All members voted aye; motion carried. The meeting adjourned at 8:35 p.m.

Respectfully submitted,

Dave Gentzler
Secretary/Treasurer/Manager

Julie B. Maher, Recording Secretary