

**EAST MANCHESTER TOWNSHIP
BOARD OF SUPERVISORS
Reorganization Meeting
Tuesday, January 2nd 2018**

Present: Supervisor Steven H. Gross, Jr., Supervisor David Naylor, Supervisor Barry E. Rudisill, Dave Gentzler, Manager/Secretary/Treasurer, and one citizen.

The Reorganization meeting was held at the township building; Steven H. Gross, Jr. opened the meeting at 7:00pm.

Public comments – there were no public comments

Steven H. Gross, Jr. turned the meeting over to Dave Gentzler for the election of Chairman.

A motion by Supervisor Naylor nominating Steven H. Gross, Jr. as Chairman was seconded by Supervisor Rudisill. The motion carried.

The meeting was returned to Chairman Steven H. Gross, Jr.

Chairman Gross thanked the Board and opened the floor for a motion for Vice-Chairman.

Supervisor Rudisill moved to appoint Supervisor Naylor Vice-Chairman. Chairman Gross second. The motion carried.

Chairman Gross moved that the next Board of Supervisors meeting be Wednesday, January 9th 2018 at 7pm. Supervisor Rudisill second, motion carried.

Chairman Gross moved that the following official appointments be made:

- Township Manager/Secretary/Treasurer with a \$2,000,000.00 bond requirement – Dave Gentzler
- Township Solicitor – Andrew J. Miller / MPL Law Firm
- Zoning and Codes Enforcement Officer – Kristie Masemer
- Township Engineer - Byron Trout, P. E. / Gordon L. Brown & Associates Inc
- Township Fire Chief – Joe Stevens
- Emergency Management Coordinator – Harry (Budd) Staub
- Sewage Enforcement Officer – Dave Brown – Alternate Brant Fink
- Well Inspection Agency – Gordon Brown & Associates
- Animal Control Officer – Julia Drebusenko Animal Control Services

Vice Chairman Naylor second. Vote was unanimous. Motion carried.

Vice Chairman Naylor moved that the following appointments be made:

- Auditor (vacancy) – Corey Hoff
- Representative to East Manchester Township Emergency Services – David Naylor

- Representative and alternate to the York/Adams County Earned Income Tax Bureau – Kathy Emswiler – Alternate, Jennifer Cox
- Daryl Albright as Vacancy Board Chairman.
- Recreation Board Member – Ken Dunbar – Term expires 2022
- Troy Rentzel to the Zoning Hearing Board

Chairman Gross second, motion carried.

Chairman Gross moved that the following appointment be made:

- Mike McGowan to the Planning Commission for a 4 year term expires 2021.
- Joel Klinedinst to the Northeastern York County Sewer Authority 5yr -2022
- Steven H. Gross Jr., Barry Rudisill and David Naylor Representatives to the Northeastern Police Advisory Board
- Deborah Popp Deputy Tax Collector
- Citizen at Large to the Northeastern Police Advisory Board – Robert Nace
- Inspection Agency for Building Codes -Commonwealth Code Inspection Service
- Representatives to the York County Local Government Advisory Board - Steven H. Gross Jr., Barry Rudisill and David Naylor
- Chief Administrative Officer for Pension Plan - Barry E. Rudisill
- Enumerator – Kathy Emswiler

Supervisor Rudisill second. No discussion. The vote was unanimous.

Chairman Gross moved to adopt the following resolutions:

Resolution 2018-1 - Depositories for Township Funds - BB&T & PLGIT

Resolution 2018-2 - Setting Fees for 2017

Resolution 2018-3 - Appoint a Certified Public Accounting Firm as Auditors

Resolution 2018-4 - Setting Tax Collection Fees and Compensation for 2017

Resolution 2018-5 - Renewing and Amending LERTA Program

Supervisor Rudisill second, motion carried

Chairman Gross moved to confirm, certify, or authorize the following:

- Janitorial Service – *Three Fold Janitorial*
- Computer Technician/Information Technology – *Datapatch*
- Turf Management for Township Parks – *Trugreen*
- Certify Supervisors, Auditors, and Tax Collector as Delegates to the York County Convention.
- Certify Delegates and Voting Delegate to the State Convention - *Voting Delegate - Dave Gentzler*
- Authorize Tax Collector to attend the Tax Collector's Convention.
- Authorize PSATS membership and subscriptions of the Township News

- Confirm mileage rate for use of personal vehicles for Township business
Current IRS rate 54.5 Cents

Supervisor Rudisill second. The vote was unanimous. The motion carried.

Chairman Gross moved to set the following meeting dates and times:

A. Board of Supervisors--Second Tuesday and Fourth Wednesday—7 PM

B. Planning Commission--Fourth Tuesday—7 PM

C. Zoning Hearing Board--Fourth Thursday—7 PM

D. Recreation Board--First Wednesday—7 PM

Supervisor Rudisill second. No discussion. Unanimous vote.

Chairman Gross moved to approve the following 2018 Holidays:

Good Friday - Friday, March 30th

Memorial Day - Monday, May 28th

Independence Day - Wednesday, July 4th

Labor Day - Monday, September 3rd

Thanksgiving - November 22nd and 23rd

Christmas - December 24th and 25th

New Years Day - Tuesday, January 1st, 2019

Supervisor Rudisill second, motion carried.

Chairman Gross recessed the Board to Executive Session at 7:35pm to discuss Employee matters.

The meeting was called to order at 8:15pm.

Chairman Gross announced that employee wages were set for 2018.

Motion by Chairman Gross, second by Supervisor Rudisill, to adjourn. All members voted aye; motion carried. The meeting adjourned at 8:25p.m.

Respectfully submitted,

Dave Gentzler, Township Manager/Secretary