

EAST MANCHESTER TOWNSHIP  
NORTHEASTERN SCHOOL DISTRICT  
KATHY S EMSWILER, TAX COLLECTOR  
20 BONITA DRIVE  
MOUNT WOLF, PA 17347  
(717) 266-6108

**2026 HOME OFFICE HOURS**

TUESDAYS 2 P.M. - 6 P.M.

THURSDAYS 9 A.M. - 2 P.M.

CLOSED ALL SATURDAYS, SUNDAYS AND HOLIDAYS

**OFFICE WILL BE CLOSED MAY 1-JUNE 15**

**OFFICE CLOSED JULY 20-AUGUST 5**

**EVENING HOURS BY APPOINTMENT ONLY**

A DROP BOX IS AVAILABLE ON THE WALL NEXT TO MY  
HOME OFFICE FOR PAYMENTS WHEN THE OFFICE IS  
CLOSED

**EAST MANCHESTER TOWNSHIP BUILDING**  
**COLLECTION TIMES:**

**MONDAY APRIL 13 12:00 P.M. - 5:00 P.M.**

**WEDNESDAY APRIL 15 2026 12:00 P.M.-5:00 P.M.**

RECEIPTS FOR TAX PAYMENTS MADE BY MAIL  
WILL BE ISSUED ONLY WHEN BOTH TAX  
COLLECTOR AND TAXPAYER COPY OF THE BILL  
AND A SELF-ADDRESSED, STAMPED ENVELOPE  
ACCOMPANY THE TAX PAYMENT. **ALWAYS  
MAKE CHECKS PAYABLE TO: KATHY S.  
EMSWILER, TAX COLLECTOR.** A SERVICE FEE OF  
\$50.00 WILL BE CHARGED FOR ALL RETURNED  
CHECKS. **ALL PAYMENTS ACCEPTED BY THE  
POSTMARK DATE ON ENVELOPE, NOT THE  
DATE ON THE CHECK. NO POST-DATED CHECKS  
WILL BE ACCEPTED. NO PARTIAL PAYMENTS  
WILL BE ACCEPTED.**

**ALL TAXES ISSUED BEFORE SEPTEMBER  
1ST MUST BE PAID BY DECEMBER 31,  
2026. PERSONAL CHECKS WILL NOT BE  
ACCEPTED AFTER DECEMBER 15, 2026  
ON ANY TAX BILL DUE AT THE  
PENALTY AMOUNT. Payment must be in  
the form of money order, cashier's check, or  
certified check. CASH TRANSACTIONS ARE  
LIMITED TO \$100.00 OR LESS.**

**ANY TAXES THAT REMAIN UNPAID AS OF  
DECEMBER 31, 2026 WILL BE TURNED OVER to  
Collection Agency or Tax Claim. INFORMATION  
REGARDING PER CAPITA BILLS IS LISTED ON THE  
BACK OF THIS NOTICE.**

**PER CAPITA TAX INFORMATION**

**\*\*WARNING\*\* DO NOT SEND YOUR  
PER-CAPITA TAX BILLS TO YOUR  
MORTGAGE COMPANY. MORTGAGE  
COMPANIES DO NOT PAY PERSONAL  
TAXES.**

ALL RESIDENTS OF EAST  
MANCHESTER TOWNSHIP WHO ARE  
18 YEARS OF AGE OR OLDER, ARE  
REQUIRED BY LAW TO PAY PER  
CAPITA TAXES. THIS INCLUDES  
FULL-TIME STUDENTS WHOSE LEGAL  
ADDRESS IS IN EAST MANCHESTER  
TOWNSHIP.

IF YOU HAVE RECENTLY MOVED TO  
THIS TOWNSHIP, AND HAVE PAID A  
2026 TOWNSHIP PER CAPITA TAX BILL  
IN ANOTHER TOWNSHIP, PLEASE  
RETURN THE ENCLOSED BILL AND A  
COPY OF THE PAID RECEIPT FROM  
THE PREVIOUS TOWNSHIP, SO YOU  
MAY BE PROPERLY EXONERATED.

ALL UNPAID PER CAPITA TAXES ARE  
SENT TO THE DELINQUENT TAX  
COLLECTION AGENCY AFTER  
DECEMBER 31, 2026.

IF YOU HAVE ANY QUESTIONS  
REGARDING THE ENCLOSED TAX  
BILLS, PLEASE CALL MY OFFICE.