

EAST MANCHESTER TOWNSHIP



**Application for the Local Real Estate and Municipal Portion of Earned Income Tax Credit/Refund
Program for Volunteer Members of Volunteer Fire Companies and Nonprofit Emergency Medical Services
Agencies – Submission Deadline: March 1st**

**The Township is not liable for late tax filing if you wait until the Legal Deadline of April 1st, with 2nd
Tuesday of the month BOS meeting for approval.**

Date: _____ Tax Year: _____

Applicant Name: _____ Soc Sec. #: _____

Applicant Address: _____ Phone #: _____

Parcel ID #: _____ Eligible Agency Name: _____

Eligibility Category:

- Emergency Responder Social / Supporting Member Injured Volunteer

Total Application Points Accrued: _____

Please ensure that the following documents are included with this application:

- A true and correct stamped receipt or certification from the Township Tax Collector showing the paid Township real property taxes for the tax year in which the rebate is requested.
- Photocopy of applicants' driver's license
- Documentation that the tax paid was for qualified real property as defined by the ordinance.
- Proof of volunteer service with Eligible Agency and if injured updated documentation from a licensed provider stating that the injury still exists and prevents them from qualifying as an active volunteer per section 212-71.I of the East Manchester Township Ordinances.

I hereby certify that the information contained herein is correct and accurate to the best of my knowledge.

Applicant Printed Name

Applicant Signature

Date

Agency Supervisor Printed Name

Agency Supervisor Signature

Date

Submit to Manager@EManchesterTwp.com or to
East Manchester Township Attn: Manager; 5080 N Sherman St. Ext., Mount Wolf, PA 17347

EAST MANCHESTER TOWNSHIP



Application for the Local Real Estate and Municipal Portion of Earned Income Tax Credit/Refund Program for Volunteer Members of Volunteer Fire Companies and Nonprofit Emergency Medical Services Agencies

(This page to be completed by the Township)

In the event any person qualifies for both the earned income tax credit/refund and the real estate tax refund, said person shall only be entitled to receive a combined total tax credit up to \$3,000.00.

Tax Year: _____

Taxpayer Name: _____ **Parcel Number** _____

Date Approved at BOS Meeting: _____

Real Estate Tax Refund

Township Face Amount	Paid at:	Refund Amount
	<input type="checkbox"/> Discount <input type="checkbox"/> Face <input type="checkbox"/> Penalty	

Reviewer _____

Refund Issued on: _____

Check No.: _____

Municipal Portion of Earned Income Tax Credit/Refund CERTIFICATION

The above-named taxpayer has met all the service requirements in place to be eligible to receive credit/refund for ____% of the municipal portion of their EIT paid up to the maximum **\$1,500.00** established by East Manchester Township, York County, except when an active volunteer's earned income tax liability is less than the amount of the tax credit, the tax credit shall equal the individual's tax liability.

As the authorized representative of East Manchester Township, I hereby affirm their eligibility to receive credit for the tax year named above.

Authorized Representative Name: *Kristie M. Masemer*

Authorized Representative Signature: _____ **Date:** _____

East Manchester Township
Application for the Local Real Estate and Municipal Portion of Earned Income Tax
Credit/Refund Program for Volunteer Members of Volunteer Fire Companies and Nonprofit
Emergency Medical Services Agencies

(This page to be completed by the Taxpayer)

INSTRUCTIONS FOR ACT 172 CREDIT

If the municipal jurisdiction authorizes an earned income tax credit for active volunteers, and the taxpayer is duly certified by the municipal jurisdiction to receive such credit, indicate the tax credit on Line 12. Credit shall apply only against the income tax amount levied and otherwise payable under the authority of Chapter 3 of the Local Tax Enabling Act. Credit shall not exceed the amount established by the municipal ordinance in the subject taxing jurisdiction. Credit shall not exceed the municipal jurisdiction's tax liability. Taxpayers may not claim a refund in excess of the municipal jurisdiction's tax liability.

TAXPAYER INFORMATION

Once the application has been completed by the authorized representative, please complete this worksheet and include the original with both the application/certification and your local tax return. Credit given may not exceed ½ of 1% (.005) of your total taxable wages paid for the year or the maximum credit allowed as noted above. In the event any person qualifies for both the earned income tax credit and the real estate tax credit, said person shall only be entitled to receive a combined total tax credit up to \$3,000.00. **You should enter the smaller of the 2 figures below as credit on line 12 along with any other credit described for this line.**

VOLUNTEER CREDIT WORKSHEET

EARNED INCOME: As shown on line 8 of your return..... (1) _____

Local tax .5%..... **X** _____

..... (2) _____

Maximum Credit as noted on above..... (3) _____

CREDIT to be used against Local Tax on Line 12 of the Local Return
Enter this amount OR the amount on line 2 of worksheet, whichever is less..... (4) _____

Example: An active volunteer's wages/net profits subject to local earned income tax total \$120,000. This taxpayer's resident municipal base tax rate is 0.5% and the school district rate is 0.5%, for a combined EIT of 1.0%, or \$1,200 total. If the municipality sets a maximum credit of \$1,500 in its ordinance for EIT, this active volunteer's Act 172 EIT credit would be \$600.

Wages/net profits subject to earned income tax.....	\$120,000.00
Total earned income liability (wages multiplied by 1.0%).....	\$1,200.00
School District earned income tax (0.5%) not subject to Act 172 credit.....	(\$600.00)
Base municipal EIT liability (0.5%) subject to the credit under Chapter 3 of the LTEA.....	\$600.00
Real Estate Tax Refund (example of \$400.00).....	\$400.00
In the event any person qualifies for both the earned income tax credit and the real estate tax credit, said person shall only be entitled to receive a combined total tax credit up to \$3,000.00	\$1,000.00
Qualified Act 172 credit.....	\$600.00