

**East Manchester Township  
SIGN APPLICATION**

Tax Map # \_\_\_\_\_ Parcel # \_\_\_\_\_

Application Date \_\_\_\_\_

Applicant Name \_\_\_\_\_ Telephone # \_\_\_\_\_

Address \_\_\_\_\_ Email \_\_\_\_\_

PROPERTY OWNER INFORMATION

**Note: written consent of the owner is required, if not the applicant.**

Name(s) \_\_\_\_\_ Telephone # \_\_\_\_\_

Address \_\_\_\_\_

PROPERTY INFORMATION and SIGN LOCATION

Address \_\_\_\_\_ Zoning District \_\_\_\_\_

Any right-of-ways/easements? No \_\_\_\_\_ Yes (describe) \_\_\_\_\_

Special Exception/Variance granted: No \_\_\_\_\_ Yes(describe) \_\_\_\_\_

SIGN INFORMATION Value \$ \_\_\_\_\_ Proposed Use: Non-Residential \_\_\_\_\_ Residential \_\_\_\_\_

Type of Sign \_\_\_\_\_

Sign Dimensions \_\_\_\_\_ = total square footage \_\_\_\_\_

Attach detailed plans and specifications for the proposed sign(s) including any lighting, and location to any building or land, with its position in relation to nearby buildings or structures and streets.

Illumination: none \_\_\_\_\_ or by indirect lighting \_\_\_\_\_ (R zones not between 11pm and 6am) or by direct lighting \_\_\_\_\_

Colors \_\_\_\_\_ Note: red, green, amber, or high reflection may not be located within a 200' radius of a traffic light or similar device or from center of any street intersection. Flashing, rotating, and intermittent lights are not permitted.

CONTRACTOR/INSTALLER INFORMATION

Name \_\_\_\_\_

Address \_\_\_\_\_ Telephone # \_\_\_\_\_

Person in charge of work \_\_\_\_\_ Telephone # \_\_\_\_\_

Email \_\_\_\_\_

Insurance Information: Certificate of Insurance currently on file with East Manchester Twp \_\_\_\_\_

Workers Compensation Insurance Company \_\_\_\_\_

policy # \_\_\_\_\_ expiration \_\_\_\_\_ or EXEMPTION \_\_\_\_\_

Liability Insurance Company \_\_\_\_\_

policy # \_\_\_\_\_ expiration \_\_\_\_\_

Agent \_\_\_\_\_ Phone Number \_\_\_\_\_

Address \_\_\_\_\_

\*Signs may not interfere with any clear sight triangle, project over a sidewalk or street, and may not obstruct pedestrian traffic.

\*Signs must be kept clean, neatly painted, free from all hazards, and in safe condition.

\*Signs must adhere to Section 255-62 of the Code of the Township of East Manchester, Zoning, Article 6.

The applicant hereby makes request for a permit under all applicable Codes of East Manchester Township and hereby certifies, under the penalties of perjury, that all facts set forth above are true and correct and the actual work will be performed in accordance with the above.

\_\_\_\_\_  
Owner or Owner Agent's Signature