

**PUBLIC WORKS DEPARTMENT**  
**TOWNSHIP SNOW MANAGEMENT PLAN**  
**IN CASE OF EMERGENCY CALL 911**

**East Manchester Township** recognizes the importance of snow removal, not only to residents, but also to everyone who needs to travel to or through our community. The township utilizes a “Snow Management Plan” to safely clear Township Streets quickly and efficiently. Plow crews are linked via two-way radios and cell phones to assist police, fire, and ambulance during emergency situations. Based on traffic flow, streets are divided into **priority** (main collector streets), **secondary** (residential and business developments), **rural** (low volume and stone roads) and **cul-de-sacs**.  
**Note: State Roads are NOT plowed by East Manchester Township.**

Our goal is to clear all streets within 18-24 hours **after snow has stopped falling**. This Plan, with your cooperation, will insure the best use of time, township resources, equipment, and manpower during snow removal and emergencies. This publication is designed to detail the Plan and its regulations, and guide residents and businesses during winter storm operations.

### **Snow Plowing**

- Please be patient. Salting/anti-skid mix is applied to streets within 3-4 hours after roads become slippery. If you can, wait for this application before you travel. Trucks begin with Priority Streets then move to secondary streets.
- The Public Works Department begins plowing when it is determined that at least 2 inches of snow can be measured on the roads. Plows are ineffective in smaller amounts of snow.
- With the start of plowing, The Township Manager, Chief of Police or Director of Public Works Declares a Snow Emergency.
- During a Snow Emergency please do not park on streets until snow is removed.
- The Public Works Department plows approximately 100 streets.
- Priority is to clear Priority Roads. This work usually takes 6-8 hours **after snow stops falling**. Crews begin plowing secondary roads after clearing all priority roads. These roads are usually cleared 12-16 hours **after snow stops falling**. Crews then move to rural roads and cul-de-sacs.
- During severe, longer storms every effort will be made to keep all roads open during the storm. Plowing of Priority roads may have to continue to keep these streets open. Deep snow may require multiple passes.
- Crews are instructed to rotate the starting point of secondary roads each storm.
- Operators attempt to clear all streets to curb or edge of pavement.

## **Sidewalk and Driveway Clearing**

- Plowing, blowing, or shoveling snow onto township streets is strictly prohibited. If you pile snow on the street beside your driveway entrance the passing plow will simply deposit the snow back into your entrance. Plow or blow the snow into/onto your property, this will reduce the amount the plow pushes into your entrance.
- Sidewalks – sidewalks must be cleared within 24 hours after snow stops falling. Do not pile snow between the street and sidewalk, it could be pushed back on the walk by the passing plow.
- Parking Lot Clearing – Dumping snow or ice onto Township Street, Sidewalk, or Public Property, plowing snow across public streets, is strictly prohibited.

## **Mailbox Policy**

- Operators attempt to plow to the edge of pavement, please keep your box beyond the edge or curb. Overhanging boxes damaged will not be repaired.
- Heavy snow rolling off the plow can sometimes damage boxes. Damage due to pushed snow will not be repaired. A good, strong mailbox or a mailbox designed for heavy snow (cantilever post), usually withstands the storm.
- Operators do not clear snow for mail delivery, it is too time consuming.

## **Priority Streets**

The following list includes all streets designated as priority streets.

BARTLETT DRIVE  
BOARD ROAD  
BESHORE SCHOOL ROAD  
BRICKYARD ROAD  
CANAL ROAD  
CHESTNUT STREET EXTENDED  
DELLINGER ROAD  
EXPRESSO LANE  
GRAVEL HILL ROAD  
HILLVIEW DRIVE  
JERUSALEM SCHOOL ROAD  
LOUCKS STREET  
MANCHESTER STREET  
MEETINGHOUSE ROAD  
MUNDIS RACE ROAD  
PARK STREET  
RIVERVIEW DRIVE  
SECOND STREET  
STEAMBOAT BLVD

SUNSET DRIVE  
WILLOW SPRINGS LANE  
YORK STREET

**Secondary Streets** (Listed Alphabetical by Development Name. Bold are also Priority Streets)

- ASBURY – **Riverview Dr**, Abbey Dr, Asbury Court, Devonshire Court, Burberry Lane, N Burberry Lane, Canterbury Dr, Coventry Cross Rd, Westminster Court
- BRYLEA – Brylea Drive
- CATALINA – Catalina Dr
- CONEWAGO CREEK AREA- **Park St**, Hill St, Old School Lane, Creek Bottom Rd, Griffith Lane North, Griffith Lane South, Sweitzer Court, Finks Drive
- CHESTNUT VALLEY – **Board Rd, Chestnut St**, Pebble Beach, Torrey Pines, Riviera, Lynne Dr, Payne Dr, Austin Dr, Cog Hill Way
- DAUBERTON – Forge Hill Rd, Boxwood Rd, Dogwood Court, Dogwood Lane, Holly Court, Poplar St, Poplar Court South, Juniper Court, Spruce Court
- MORNINGSTAR HTS – Don Rene Rd, Bonita Dr, Horseshoe Bend Rd
- FORGE HILL – **Dellinger Rd**, Dellinger Farm Court, Forge Hill Court
- GREENFIELD & GREENWOOD – **Beshore School Rd**, Evergreen Terrace, Fern Dr, Greenfield Lane, Greenfield St, Hazel Dr, Hickory Dr, Ivy Dr, Locust Court, Emerald Court
- KENNINGTON- **Board Rd**, Steffie Dr, Becky Lane, Lynne Dr
- NORTHERN HEIGHTS – Brendon Mews, Bryn Way
- ORCHARD BUSINESS PARK – **Willow Springs Lane, Bartlett Dr, Espresso Way**
- ORCHARD VIEW – Fig Tree Way, Crabapple Court, Beechwood Drive
- THE OAKS – Oak Dr, Acorn Dr, Brook Dr
- SHERMAN OAKS – Apple Tree Ln, Beechtree Ln, Bitternut Rd, Hackberry Dr, Laurel Dr, Olde Hickory Rd, Silver Maple Court, Sweet Gum Court
- POPLAR ESTATES – Poplar Lane
- SAGINAW – **York St**, King St, Locust St, **Second St**, Fourth St, Fifth St, Paw Paw Ave, Woodland Lane
- SMITH GARDENS – Sunset Dr, **Loucks St**, Corriedale Dr, Cottage Dr, Devco Dr, Lincoln Place, Merino Dr, Orchardview Dr, Rosedale Dr

**Rural Roads** – Bear Rd, Blossom Drive, Gut Road, Shady Lane

**State Roads that are not plowed by East Manchester Township:**

George St/181, Zions View Rd, Sherman St/24, Wago Rd, Saginaw Rd, Market Street, Codorus Furnace Rd, Mt Hebron Rd, Board Rd (between Manchester Borough and Church Road), Starview Rd, Conewago Creek Rd, Canal Rd/921, Locust point Rd, Long Rd